



REGULAR MEETING

**New Bedford School Committee
New Bedford High School, Main Auditorium,
230 Hathaway Blvd., New Bedford, MA:
Wednesday, August 12, 2020
6:30 P.M.**

This Meeting was held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20. The meeting will not be open and physically accessible to the public. To view this meeting please visit www.newbedfordschools.org

PRESENT: MAYOR JON MITCHELL, MR. BRUCE OLIVEIRA, MR. CHRISTOPHER COTTER, MR. JACK LIVRAMENTO, MR. JOSHUA AMARAL, MS. COLLEEN DAWICKI, MR. JOHN OLIVEIRA

ABSENT: All in attendance

IN ATTENDANCE: MR. THOMAS ANDERSON, MS. MARJORIE FERNANDES, MS. KAREN TREADUP, MR. ANDREW O'LEARY, MS. HEATHER ELMSLEY, MS. WANDA NUNES, MS. SANDRA FORD, MS. JENNIFER FERLAND, MR. ROBERT TETREAUULT, MR. ARTHUR MOTTA

2. ROLL CALL OF COMMITTEE MEMBERS

The roll call was as follows:

Mr. John Oliveira – Yes

Mr. Christopher Cotter – Yes

Mr. Jack Livramento – Yes

Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes

Ms. Colleen Dawicki – Yes

Mayor Mitchell - Yes

7-Yeas, 0-Absent

3. APPROVAL OF MINUTES

The School Committee voted UNANIMOUSLY, on a motion by Mr. Jack Livramento and seconded by Mr. Joshua Amaral, to accept the following School Committee meeting minutes (*supporting documents #3*).

- Regular Meeting Minutes: May 11, 2020
- Policy Sub-Committee Minutes: January 23, 2020

The vote was as follows:

Mr. John Oliveira – Yes

Mr. Christopher Cotter – Yes

Mr. Jack Livramento – Yes

Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes

Ms. Colleen Dawicki – Ye

Mayor Mitchell - Yes

7-Yeas, 0-Nays, 0-Absent

4. SUPERINTENDENT REPORT

A. Superintendent Thomas Anderson began his report with the following remarks to the School Committee :

Good evening, I appreciate the time this evening to share details and answer questions regarding the three options including my “my recommended reopening plan for NBPS in the fall”. New Bedford Public Schools to reopen in the fall. First, this process has been unlike any situation we have managed before. I have appreciated the numerous letters/emails and phone calls with feedback conveying a variety of thoughtful perspectives. Our current reality in working through this situation remains an emotional challenge for all people. I am committed to doing what is right through an objective lens that will benefit our entire community, immediate and extended.

As superintendent, my focus continues to be to ensure that our students receive the best possible education in the safest environment. Over the last many weeks, we have conducted and engaged in a tremendous amount of research and have remained objective while prioritizing both the health and educational concerns during this process. Our proposed options are consistent with many other similar formats and different than some that are being implemented or presented by several other Massachusetts districts including Taunton, Fall River, Dartmouth, Lawrence, Worcester, Brockton, Needham, Lynn, Somerville and Springfield to name a few. On a national level, I have spoken to friends and colleagues in states including Maryland, Georgia, Washington, Tennessee and North Carolina about their PreK-12 and college reopening processes for the fall.

Science and data are what drives our decision-making during this highly emotional and fluid time. We all agreed on the key metrics – virus transmission rates and facility/school building readiness (focused on effective air exchange and airflow) - are the critical areas in which we need to influence and address. In short, the three options for NBPS is based on the current reported average transmission rate of the virus (2.0% across the state and approx. 2.2% in New Bedford) and our assessment and corrective action plan to improve school rooms/locations with identified air exchange deficiencies. This includes the 6ft distancing which dictates a maximum occupancy rate in classrooms of 40 – 50% of the normal rate, and a gradual percentage of the number of students in classrooms and buildings at one time (i.e., initial 25% to a max of 50% occupancy). Let us be clear, if there are any questions regarding the effectiveness of airflow or exchange in specific locations – those spaces will not be used until they are corrected. I share more later on this point.

I realize that there will be exceptions and necessary accommodations for both staff and students. We know that we have students who have underlying health conditions and/or are immuno-compromised. There are students who live with family members who have underlying health conditions putting them in higher risk categories. We understand that families need to make decisions that are right for them. We understand the potential impact on our staff and their families including our own.

In our plans, we focused on all students, but even more on our students considered having the highest needs (lowest 15% - 25%, homeless, severe developmental and physical needs, level 1 English language learners and those students with interrupted education). We continue to use guidance from health officials, infectious disease physicians, pediatricians, other public health experts, and DESE. We are using feedback from over 8,600 combined parent surveys – representing about 9,300 families – and countless emails and phone calls from staff and community members. This is in addition to NBEA survey information, and meetings with staff workgroups that included para-educators, teachers, secretaries, union leadership, principals and more that have been occurring over months.

Our objective remains at being prepared to serve all our students. The phased approach will maximize the distance-learning platform to ensure the safety of both staff and students. With the recent DESE approval to allow students to start school after teachers, we will have a phased in approach where students will start school 10 days later than the scheduled date and all students in grades Pre-K through 12 will start on or by September 16 in some capacity.

Shortly I will explain more details of our phased in approach for a safe return to classrooms, which includes many factors. We are implementing safety measures that exceed the minimum guidance where possible. This plan addresses the district-wide areas such as how to address a confirmed positive case in one of our schools and that parents will need to have quarantine and isolation plans in place in the event of positive cases. In addition to the district-wide reopening plan, each school is submitting a plan aligned to the universal requirements and their specific school layout and building needs.

After these opening remarks, Superintendent Anderson added went that on July 27, 2020 Mr. Jeff Riley, Commissioner of the Department of Elementary and Secondary Education (DESE) has reduced the 180-day and student learning time requirements for the 2020-2021 school year to 170 days.

Superintendent Anderson then reviewed the guiding principles for re-opening which included: The safety and well-being of students, staff and families, equity and access is critical for all students and maintaining connections between students and staff. The Superintendent shared information surrounding feedback sessions and parent surveys. He stated that 4,265 surveys distributed to families and 3,409 returned with 64% of families preferring in-person learning.

Superintendent Anderson made the School Committee aware that he and his team have three re-opening option plans, which were:

Option 1: Hybrid A – Phases start 9/16 with in-person instructions for Cohort A, Cohort B (9/28) and Cohort C (10/19)

Option 2: Hybrid B – Phases start 9/16 with in-person instruction for Cohort A, Cohort B (11/5) and Cohort C (11/16)

Option 3: Full Distance – Phases start 9/16 for in-person instruction for Cohort A. All other students participate in distance learning 5 days per week.

He then went on to share the key areas used for the re-opening plans. Most were implemented or in the final stage. Such as:

- six foot distancing
- upgrading furniture
- staggered entrances
- visits to schools
- plexiglass dividers
- process for meals and technology
- staff training and consistent protocols
- face masks, clear masks, face coverings
- limited sharing
- continuity of Learning
- staff availability
- transportation
- bargaining unit considerations
- family outreach, virtual tours
- re-opening overview video

Superintendent Anderson went on to explain the metrics that NBPS is using to prepare and make decisions for the opening of schools. He included supplemental resources for funding and finances that will aid in the process of re-opening. The Superintendent and Mr. Andrew O'Leary, Assistant Superintendent of Finance and Operations reviewed with the School Committee the NBPS facilities readiness plan. Included in the review was information surrounding building capacity, room sizes vs. student capacity and physical distancing, as well as, cleaning, sanitizing and de-densifying schools. Mr. O'Leary went on to share some of the results on the HVAC systems analysis performed by BALA Consulting Engineers, Inc. located in Boston, MA. BALA had begun the process of performing site analysis of the 27 schools to review the HVAC and ventilation systems. Once performed, a report summarizing the systems and providing recommendations for system modifications to help accommodate improved air quality and/or airflow will follow. Superintendent Anderson shared with the School Committee and community that the BALA reports will be available for public view once assessments are complete.

Assistant Superintendent O'Leary shared the guidelines on ventilation and air exchange as provided by the DESE. He stated the overall guidance is for schools to increase outdoor air ventilation and filtration as much as possible: upgrading filters, adjusting HVAC settings, open windows/doors, prevent minimizing air recirculation, running systems before schools open, maintain ventilation for longer hours and not using spaces without windows or an HVAC system. He then closed with a brief overview of the transportation process and student dining. The School Committee members asked questions around dining. Mr. O'Leary explained the process and the Superintendent's plans moved forward.

Superintendent Anderson asked Deputy Superintendent, Ms. Karen Treadup to review the levels of support for student's in-person or distance learning. Ms. Treadup shared that all students are in tiers for different levels of

support. She shared some supports that are in place for staff: Mindfulness, stress reduction, check-ins, referrals, targeted professional development, EAP, Clinicians, consultative providers, etc. Ms. Treadup described the student cohorts and how assigned, depending on the support the student needs. She shared what structures would be successful for hybrid learning, for a distance learning to hybrid model, and the goals of transitioning. She concluded with how students and families can transition with a hybrid model of learning.

Superintendent Anderson then described the three options for hybrid plans. Option one, Hybrid A has three phases. Phase 1: staff training from August 31 through September 15. Phase 2: direct instruction from September 16 through October 16 and Phase 3 would begin on October 19 with continued direct instruction. Option 2, hybrid B: staff training from August 31 through September 15. Direct instruction from September 16 through November 2 and phase three would begin on November 5. The Superintendent explained that option three, full distance learning would begin on September 16. He included a brief overview of the distance learning academic model. The model included procedures for tracking attendance and participation, alignment with state standards, standard based grading for elementary students and letter grades at the secondary levels. Regular communication with families and interpretation and translation services will be available.

The Superintendent asked Wanda Nunes, NBPS Nursing Supervisor to update the School Committee on health guidance. Ms. Nunes informed that guidance from the Center for Disease Control (CDC) and the DESE. She shared what families and schools would be doing for daily symptom checks, children who are sick, asymptomatic children, and protocols that for mask wearing and physical distancing. Ms. Nunes included information on hand hygiene, health and medical needs, protection for nurses, educators and staff, as well as, developmental and special education needs.

Mayor Mitchell asked Ms. Nunes, "What's done when a student tests positive for Covid-19"? She explained that students are dismissed, contact tracing and quarantining for 14 days begins. Mayor Mitchell asked, "What is done if a staff member tests positive"? Heather Emsley, Executive Director of Human Capital Services stated that when a staff member tests positive they are required immediately to stop working and the same process followed as students and families. Other committee members had questions surrounding the start dates for the school year. Superintendent Anderson assured the committee that their thoughts will be considered when adjusting the available learning options. The Superintendent and the School Committee agreed to revisit the options with current Covid-19 information before the September School Committee meeting.

The School Committee voted UNANIMOUSLY, on a motion by Mr. Christopher Cotter and seconded by Mr. Jack Livramento to accept Option 1 with October 5 and not September 28 for Cohort B as the start date in the NBPS Fall Re-Opening plan as presented to the School Committee.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

Superintendent Anderson ended by letting the committee know that a town hall is being put together for parents/families to understand and ask questions around the re-opening plans, and shared the plans will be posted on the NBPS website.

5. OTHER REPORTS

- A. Finance and Operations Report: Mr. O’Leary, Assistant Superintendent of Finance and Operations started his report by updating the committee that there is not much to report due to the City of New Bedford interim budget status. Mr. O’Leary reviewed the transfer and grants report.

The Committee voted UNANIMOUSLY, on a motion by Mr. Joshua Amaral and seconded by Mr. Bruce Oliveira to accept the Transfer report as presented to the School Committee.

The vote was as follows:

- | | |
|------------------------------|---------------------------------|
| Mr. John Oliveira – Yes | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – Yes | Ms. Colleen Dawicki – Yes |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | <i>7-Yeas, 0-Nays, 0-Absent</i> |

The Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Christopher Cotter to accept the Finance and Operations reports to place on file as presented to the School Committee.

The vote was as follows:

- | | |
|------------------------------|---------------------------------|
| Mr. John Oliveira – Yes | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – Yes | Ms. Colleen Dawicki – Yes |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | <i>7-Yeas, 0-Nays, 0-Absent</i> |

- B. Personnel Report: Ms. Heather Emsley, Executive Director of Human Capital Services, reviewed the May personnel report and stated a total of 34 appointments with 24 from Unit A, 1 from Unit B, 4 Non-Union and 5 AFSCME She shared there are 3 retirements with 1 from Unit A and 2 AFSCME. Ms. Emsley added that there were 12 resignations with 4 from Unit A, 1 from Unit B, 2 AFSCME and 5 non-union. She concluded with 12 transfers from Unit A.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to accept the Personnel Report as presented to put on file.

The vote was as follows:

- | | |
|------------------------------|---------------------------------|
| Mr. John Oliveira – Yes | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – Yes | Ms. Colleen Dawicki – Ye |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | <i>7-Yeas, 0-Nays, 0-Absent</i> |

- C. School Committee Report: No Reports at this time.

6. NEW BUSINESS

- A. The School Committee voted UNAINIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve a recommended list of surplus property located at the Jireh Swift Elementary School.

The vote was as follows:

- | | |
|------------------------------|---------------------------------|
| Mr. John Oliveira – Yes | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – Yes | Ms. Colleen Dawicki – Ye |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | <i>7-Yeas, 0-Nays, 0-Absent</i> |

- B. Transportation/Busing Policy:

Mr. O’Leary informed the committee that due to student numbers being unknown he would like to request that the transportation and busing policy be tabled to the September School Committee meeting. .

The School Committee voted UNANIMOUSLY on a motion made by Mr. Joshua Amaral and seconded by Mr. Jack Livramento to table the Transportation/Busing Policy 2020-2021 school year to the next meeting.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

- C. Ms. Heather Emsley, Executive Director of Human Capital Services reviewed the building based substitutes for the 2020-2021 school year. She began with the difference between a building-based substitute rate of \$85 and the rate for a Covid-19 substitute differential pay at \$41. Ms. Emsley shared that substitutes would leave the NBPS system to work in other school district for additional monies. Ms. Emsley asked the committee to consider this differential in pay in order for the district to be competitive. Committee member, Mr. John Oliveira asked, “Why are we providing a differential?” Ms. Emsley answered, NBPS is increasing the differential pay in order to secure people to work in this positions. Mr. Oliveira wanted to know why the substitutes were not getting a raise and getting a differential that will go away eventually. Ms. Emsley added that monies would come from secured Covid-19 grant funding. Member, Mr. Joshua Amaral asked for a follow-up report at the September meeting.

The School Committee voted on a motion made by Mr. Bruce Oliveira and seconded by Mr. Jack Livramento to approve the revised building based substitutes for the 2020-2021 school year as presented.

The vote was as follows:

Mr. John Oliveira – No	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>6-Yeas, 1-Nays, 0-Absent</i>

- D. Deputy Superintendent, Ms. Treadup explained to the committee that school calendar dates need to adjust to coincide with the 10-day late start to the 2020-2021 school year as changed by the Department of Elementary and Secondary Education.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Christopher Cotter and seconded by Mr. Joshua Amaral to approve the revisions to the 2020-2021 school calendars as presented for the NBPS District, Parker Elementary School, Gomes Elementary School and Hayden McFadden Elementary School.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – No
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – No
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – No	<i>4-Yeas, 3-Nays, 0-Absent</i>

- E. The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to move forward to a second reading to *adopt* the following policies:

- FILE: IHBHE Remote Learning

- FILE: JBB Educational Equity
- FILE: JCA Assignment of Students to Schools
- FILE: JIH Searches and Interrogations

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to move forward to a second reading to *remove* the following policies:

- FILE: IHA Basic Instructional Program
- FILE: JLA Student Insurance Program
- FILE: JP Student Gifts and Solicitations

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to move forward to a second reading to *revise* the following policies:

- FILE: IHBEA English Learners
- FILE: IJNDD Policy on Social Networking Sites
- FILE: JJA Student Organizations
- FILE: JRA Student Records
- FILE: JRD Student Photographs
- FILE: BBAA School Committee Member Authority
- FILE: FILE: JC Attendance Areas
- FILE: JICFA Prohibition of Hazing
- FILE: JICH Alcohol, Tobacco and Drug Use by Students Prohibited
- FILE: JII Student Complaints and Grievances
- FILE: JJH-R Student Overnight Travel Regulations
- FILE: JLCB Immunization of Students
- FILE: JLCC Communicable Diseases
- FILE: IHB Special Instructional Programs and Accommodations
- FILE: JB Equal Educational Opportunities
- FILE: JEB Entrance Age
- FILE: JF School Admissions
- FILE: JFABD Homeless Students Enrollment Rights and Services
- FILE: JFABE Educational Policy for Military Connected Students
- FILE: JFABF Educational Stability for Children in Foster Care
- FILE: IC/ICA School Year/School Calendar
- FILE: ID School Day
- FILE: IE Organization of Instruction
- FILE: IGB Support Services Programs

- FILE: IHAM Health Education
- FILE: ACAB Sexual Harassment
- FILE: ACA Nondiscrimination on the Basis of Sex
- FILE: BEDH Public Comment at School Committee Meetings

The vote was as follows:

Mr. John Oliveira – Yes

Mr. Christopher Cotter – Yes

Mr. Jack Livramento – Yes

Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes

Ms. Colleen Dawicki – Yes

Mayor Mitchell – Yes

7-Yeas, 0-Nays, 1-Absent

11. ADJOURN

The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Christopher Cotter to adjourn the School Committee meeting and enter into Executive Session to discuss bargaining updates with respect to union personnel: NBEA Unit A, NBEA Unit B, NBSSU, AFSCME and Paraprofessionals

The vote was as follows:

Mr. John Oliveira – Yes

Mr. Christopher Cotter – Yes

Mr. Jack Livramento – Yes

Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes

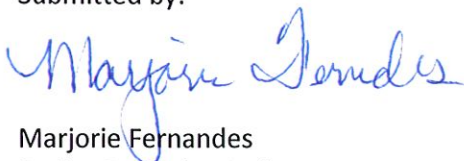
Ms. Colleen Dawicki – Yes

Mayor Mitchell - Yes

7-Yeas, 0-Nays, 1-Absent

The meeting adjourned at 9:55 PM.

Submitted by:



Marjorie Fernandes
Senior Executive Assistant
Recording Secretary, School Committee

Reviewed by:



Thomas Anderson
Superintendent
Secretary, School Committee



REGULAR MEETING
New Bedford School Committee
New Bedford High School: Monday, September 14, 2020
6:00 P.M.

PRESENT: MAYOR JON MITCHELL, MR. BRUCE OLIVEIRA, MR. CHRISTOPHER COTTER, MR. JACK LIVRAMENTO, MR. JOSHUA AMARAL, MS. COLLEEN DAWICKI, MR. JOHN OLIVEIRA

ABSENT:

IN ATTENDANCE: MS. KAREN TREADUP, MR. ANDREW O’LEARY, MS. HEATHER EMSLEY, MR. ROBERT TETRAULT, MS. SANDRA FORD, MS. WANDA NUNES,

2. ROLL CALL OF COMMITTEE MEMBERS

The roll call was as follows:

- | | |
|------------------------------|---------------------------|
| Mr. John Oliveira – Yes | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – Yes | Ms. Colleen Dawicki – Yes |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | 7-Yeas, 0-Absent |

3. APPROVAL OF MINUTES

The School Committee voted on a motion by Mr. Bruce Oliveira and seconded by Mr. Jack Livramento to accept the following School Committee meeting minutes (*supporting documents #3*).

- Regular Meeting Minutes: June 15, 2020 motion

The Vote was as follows:

- | | |
|-----------------------------|---------------------------|
| Mr. John Oliveira – NO | Mr. Joshua Amaral – Yes |
| Mr. Christopher Cotter – NO | Ms. Colleen Dawicki – Yes |
| Mr. Jack Livramento – Yes | Mayor Mitchell - Yes |
| Mr. Bruce Oliveira – Yes | 6-Yeas, 1-Nays, 0-Absent |

4. SUPERINTENDENT REPORT

- Superintendent Thomas Anderson started his report by reviewing the New Bedford Public School (NBPS) guiding principles (safety, well-being, access, equity, maintaining connections) and informed the committee that 95% of NBPS students will participate in remote learning for the opening of phase two. The Superintendent shared metrics that would also be considered in the opening phases and stated multiple weeks of data would be used in decision making around Covid-19 positivity rates in the city. School Committee member, Mr. Christopher Cotter asked to clarify if the state of Massachusetts and the City of New Bedford would be making the decision with the district if schools need to be closed and member, Mr. John Oliveira wanted clarification on who would make the final decision. Superintendent Anderson and the chairman, Mayor Jon Mitchell stated that the district will make

the final decision on any school closings and consider the recommendations of the state and Department of Health. Member, Colleen Dawicki had several questions surrounding the City of New Bedford falling into the red category. Mayor Mitchell and Superintendent Anderson answered her questions accordingly and proceeded forward with the meeting.

Superintendent Anderson gave an overview of the NBPS Reopening plan target dates and options for reopening. He stated that the Distance Learning Academy would occur daily during regular school hours with synchronous learning and asynchronous learning being available. He shared that systems for tracking attendance and participation would be in place and learning would be aligned to state standards with standard based grading for elementary schools and letter grades for secondary levels. He added that staff would communicate regularly and interpretation and translation services will be available.

School visits, sanitizing information and photos was shared with the committee to show preparations being done within the schools. Superintendent Anderson shared some of the challenges in getting certain schools prepared for the students and families in order to make sure staff are safe as well. He went on to give student numbers in the cohorts and asked Deputy Superintendent, Karen Treadup to share more information in regards to students who want to return to a cohort right away. Ms. Treadup reviewed the processes that are taking place and what teachers are doing in preparation for the opening of school. She explained how distance learning classrooms are being set up and assured the committee that distance learning classrooms are fully staffed. She shared how attendance, grading, curriculum standards and platforms are the same for distance and in person learning. Member, Christopher Cotter asked, "What is the approximate number of distance learners that teachers will be responsible for?" Ms. Treadup answered, Unit A contracts state classes should be at 30 students or less.

Superintendent Anderson reviewed the NBPS webpage and shared what information exists for parents on the page. He then reviewed the following reminders:

- NBPS will be consistent with handwashing, sanitizing and bathroom usage
- Face masks will be worn and specialized items will be available with nurses
- Pre-K through Grade 1 required to wear masks if riding buses
- Limited sharing among students
- Flu clinics are being offered for staff, students and families

Mayor Mitchell encouraged everyone to get their flu shots to help reduce the flu and be able to differentiate between having the flu and/or having Covid-19.

Health procedures shared with the committee were as follows:

- Families must conduct a daily symptom check including temperature checks prior to leaving for school
- Potential symptoms included: fever 100 or greater, sore throat, headache, and shortness of breath, difficulty breathing, new loss of taste or smell, muscle aches, pain, nasal congestion, runny nose and/or nausea/vomiting/diarrhea/abdominal pain.

Visitor protocols shared with the committee were as follows:

- Visitors who can enter schools after cleared screening: NBPS staff, maintenance vendors, SPED providers, emergency mental health providers, Medical/Fire/Police and parents by appointment.
- All visitors must complete a screening form
- Appointments must be made prior to entrance to schools

- Potential symptoms included: fever 100 or greater, sore throat, headache, and shortness of breath, difficulty breathing, new loss of taste or smell, muscle aches, pain, nasal congestion, runny nose and/or nausea/vomiting/diarrhea/abdominal pain.

The Superintendent completed the health procedure information by sharing contact tracing information. He told the committee that Professional Software for Nurses (PSNI) an electronic health record documentation is being used. The program captures the following Covid-19 concerns:

- o Covid-19 + case Department of Health report
- o Covid-19 + tracing summary
- o Covid-19 staff exposure
- o Covid-19 student exposure
- o Covid-19 student screening only
- o Covid-19 student suspected

The Superintendent included that the Nurse leader and four staff members receive Health Trend Alerts daily if anyone is dismissed for the above reasons. He concluded his report with health resources and research for viewing.

Mr. Andrew O’Leary, Assistant Superintendent for Finance & Operations gave a facilities update and shared the BALA Engineering inspection reports performed at the schools. He shared best practices, controls, intermediate steps and long term steps that can be taken to improve ventilation within the schools, such as: placement of fans, rooms not to use, moving furniture, initial filter to replace, portable air units can be used in classrooms, ionization that can be used in ductwork to kill any airborne viruses. Mr. O’Leary added that a building committee will be launched to review what needs or can/cannot be purchased to help with the air flow.

Upon completion of the report, member, Mr. Bruce Oliveira hared how impressed he is with preparations and thoughts of what’s being done. He asked when an area is unusable is the principal notified and told when they can use the area. Mr. O’Leary shared that facilities, the principal, and a union representative walked through with BALA during these inspections and all questions are transparent. The Superintendent did let the committee know that once the inspections are complete the reports will be available on the NBPS website for viewing.

Superintendent Anderson made a final note that the NBPS School Resource Officer (SRO) program will be reviewed. He shared that sessions will be set up with students, staff, and the community to see what their thoughts are surrounding the NBPS SRO program and he will update the committee as the process moves along.

5. OTHER REPORTS

- A. Finance and Operations Report: Assistant Superintendent for Finance and Operations, Mr. Andrew O’Leary began by updating the School Committee on the NBPS Function Code Report. Mr. O’Leary shared with the committee that healthcare was approved on the city side and he is monitoring healthcare and if trends continue there will be healthcare savings. He shared to date 11% of the \$159,000,000 budget has been expended and this is normal for this time of year. He reminded the committee that school supplies were stocked up on at the end of the fiscal year so there is nothing to report at this time and the projected strategies are working. Mr. O’Leary went on to review the Salary and Transfer reports. School Committee member, Mr. Bruce Oliveira stated that the Finance Sub-Committee recommended the transfers be approved as presented to the full School Committee.

The School Committee voted UNANIMOUSLY on a motion made by Mr. John Oliveira and seconded by Mr. Joshua Amaral to approve the Transfer report as presented to the School Committee.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays</i>

Mr. O’Leary concluded with the Grants report and stated he will be monitoring the CARES Act funding received March/April 2020. He shared that the funding is good until 2022 so funds in the Covid-19 Relief Act will be used first due to expiration the end of December 2020.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Christopher Cotter to approve and place on file the Finance and Operations reports as presented to the School Committee.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays</i>

B. Personnel Report: Ms. Heather Emsley, Executive Director of Human Capital Services, shared that there were 62 appointments with 25 from Unit A, 1 from Unit B, 28 non-union, 1 from AFSCME, 6 paraprofessionals. Ms. Emsley stated a total of six retirements with 4 from Unit A, 5 from AFSCME and 4 paraprofessionals. She went on to add 24 resignations with 4 from Unit A, 7 non-union, 3 AFSCME and 10 paraprofessionals. There were also two positions rescinded, 1 non-union and 1 paraprofessional. Ms. Emsley concluded that there were a total of 6 transfers which consisted of 2 paraprofessional, 1 non-union and 3 AFSCME.

Committee member, Mr. Jack Livramento asked for an update on the hiring of persons of color and what is being done to attract individuals. Ms. Emsley shared that a Diversity, Recruitment and Retention Committee has continued working on hiring diverse candidates and has been work with the Department of Education. She gave a brief overview of the shortage on diverse educators in the country and informed Mr. Livramento and the committee of the processes that NBPS is taking to attract diverse candidates. Ms. Emsley added that the New Bedford High School, Future Educator’s Club has been revived and NBPS has a partnership with JET Program for those aspiring to be educators.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Ms. Colleen Dawicki to accept the Personnel Report and place it on file.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays</i>

Superintendent Anderson requested from the School Committee if the agenda can be taken out of order to review item 6B on the agenda.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to take the meeting agenda out of order.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	7-Yeas, 0-Nays

- 6B. Superintendent Anderson and Ms. Emsley gave a brief overview of the Headmaster and Assistant Headmaster position titles at New Bedford High School and stated the reasoning for change. Superintendent Anderson shared how in the current time the position titles need to be changed/revised and will allow for room to grow with this position and can be used across the district, not just subjected to the high school.

The School Committee voted on a motion made by Mr. Joshua Amaral and seconded by Mr. Bruce Oliveira to approve the position title name change.

The roll call vote was as follows:

Mr. John Oliveira – No	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – No	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	5-Yeas, 2-Nays

- C. School Committee Report: Mr. John Oliveira shared that he feels the Committee need to allow for public participation in the meetings seeing how staff and students are back in classes. Mr. Oliveira feels it is a disservice to the public if the meetings continue to be closed. Mr. Jack Livramento wanted the public to know that committee members, the Mayor and Superintendent, as well as staff have been visiting the schools to make sure they are in tip top condition for opening. Mr. Bruce Oliveira added that he visited 12 schools and thanked the NBPS team for all they are doing. Ms. Colleen Dawicki reported that she has been participating in groups surrounding racial equity and hopes to soon offer a racial and equity training for School Committee's. Mr. Christopher Cotter and the Mayor added that safety of our children is the main concern and understand that it is difficult for all, parents, teachers, staff, administrator's and sends their gratitude for the efforts of the NBPS staff.

6. NEW BUSINE

- A. The School Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve a recommended list of surplus property located at: New Bedford High School and Casimir Pulaski Elementary School

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell – Yes
Mr. Bruce Oliveira – Yes	7-Yeas, 0-Nays, 0-Absent

- B. See Above

- C. The School Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve the revisions to the 2020-2021 School Calendar for the Alfred J. Gomes Elementary School.

The vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
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Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

- D. The School Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Christopher Cotter to re-table the Transportation/Busing policy – Massachusetts General Law Chapter 71, Section 68 (8/10/20 meeting) to the October 2020 School Committee meeting.

The vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

- E. The School Committee voted UNANIMOUSLY, on a motion by Mr. John Oliveira and seconded by Mr. Joshua Amaral to waive the second reading of the EBC-S Policy on Covid-19 Related Issues.

The vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

The School Committee voted UNANIMOUSLY, on a motion by Mr. Mr. Christopher Cotter and seconded by Mr. Joshua Amaral to pass to the second reading of the EBCFA Face Covering policy.

The vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

- F. The School Committee voted UNANIMOUSLY, on a motion by Mr. Joshua Amaral and seconded by Mr. Jack Livramento to approve to upend the IJNDD Policy on Social Networking Sites to the Personnel section of the policy manual.

The vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

The School Committee voted UNANIMOUSLY, on a motion by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve the second and final reading of the following policies severing JJA Student Organizations, BBAA School Committee Member Authority and JICH Alcohol, Tobacco and Drug Use by Students Prohibited:

To adopt:

- FILE: IHBHE Remote Learning
- FILE: JBB Educational Equity
- FILE: JCA Assignment of Students to Schools
- FILE: JIH Searches and Interrogations

To remove:

- FILE: IHA Basic Instructional Program
- FILE: JLA Student Insurance Program
- FILE: JP Student Gifts and Solicitations

To revise:

- FILE: IHBEA English Learners
- FILE: IJNDD Policy on Social Networking Sites
- FILE: JJA Student Organizations
- FILE: JRA Student Records
- FILE: JRD Student Photographs
- FILE: BBAA School Committee Member Authority
- FILE: FILE: JC Attendance Areas
- FILE: JICFA Prohibition of Hazing
- FILE: JICH Alcohol, Tobacco and Drug Use by Students Prohibited
- FILE: JII Student Complaints and Grievances
- FILE: JJH-R Student Overnight Travel Regulations
- FILE: JLCB Immunization of Students
- FILE: JLCC Communicable Diseases
- FILE: IHB Special Instructional Programs and Accommodations
- FILE: JB Equal Educational Opportunities
- FILE: JEB Entrance Age
- FILE: JF School Admissions
- FILE: JFABD Homeless Students Enrollment Rights and Services
- FILE: JFABE Educational Policy for Military Connected Students
- FILE: JFABF Educational Stability for Children in Foster Care
- FILE: IC/ICA School Year/School Calendar
- FILE: ID School Day
- FILE: IE Organization of Instruction
- FILE: IGB Support Services Programs
- FILE: IHAM Health Education
- FILE: ACAB Sexual Harassment
- FILE: ACA Nondiscrimination on the Basis of Sex
- FILE: BEDH Public Comment at School Committee Meetings

The School Committee voted, on a motion by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve the second and final reading of policy JJA Student Organizations.

The roll call vote was as follows:

Mr. John Oliveira – No	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell – Yes
Mr. Bruce Oliveira – Yes	7-Yeas, 0-Nays, 0-Absent

The School Committee voted, on a motion by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to approve the second and final reading of policy BBAA School Committee Member Authority.

The roll call vote was as follows:

Mr. John Oliveira – No	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell – Yes
Mr. Bruce Oliveira – Yes	7-Yeas, 0-Nays, 0-Absent

The School Committee voted, on a motion by Mr. Jack Livramento and seconded by Mr. Joshua Amaral to approve the second and final reading of policy JICH Alcohol, Tobacco and Drug Use by Students Prohibited.

The roll call vote was as follows:

Mr. John Oliveira – No
Mr. Christopher Cotter – No
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
5-Yeas, 2-Nays, 0-Absent

7. EXECUTIVE SESSION

The School Committee voted UNANIMOUSLY, on a motion by Mr. Joshua Amaral and seconded by Mr. Christopher Cotter to enter into Executive Session.

The roll call vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell – Yes
7-Yeas, 0-Nays, 0-Absent

8. ADJOURN

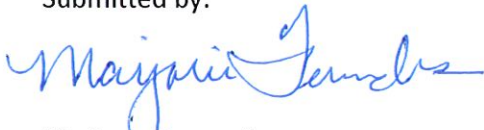
The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Christopher Cotter to adjourn the School Committee meeting. The meeting was adjourned at 8:29 PM.

The roll call was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell - Yes
7-Yeas, 0-Nays, 1-Absent

Submitted by:



Marjorie Fernandes
Senior Executive Assistant
Recording Secretary, School Committee

Reviewed by:



Thomas Anderson
Superintendent
Secretary, School Committee



REGULAR MEETING
New Bedford School Committee
New Bedford High School, 230 Hathaway Blvd., New Bedford, MA
Monday, November 9, 2020
6:00 P.M.

This Meeting was fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20.

PRESENT: MAYOR JON MITCHELL, MR. BRUCE OLIVEIRA, MR. CHRISTOPHER COTTER, MR. JACK LIVRAMENTO, MR. JOSHUA AMARAL, MS. COLLEEN DAWICKI

ABSENT: MR. JOHN OLIVEIRA

IN ATTENDANCE: MR. THOMAS ANDERSON, MS. MARJORIE FERNANDES, MS. KAREN TREADUP, MR. ANDREW O'LEARY, MR. ARTHUR MOTTA, MR. ROBERT TETREAUULT, MR. STEVEN HARKEY

1. *CALL TO ORDER*

2. *ROLL CALL OF COMMITTEE MEMBERS*

The roll call was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	6-Yeas, 0-Nays, 1-Absent

3. *APPROVAL OF MINUTES* Jack Livramento Christopher cotter

The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Christopher Cotter to accept the approval of the July 13, 2020 School Committee meeting minutes.

The roll call vote was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	6-Yeas, 0-Nays, 1-Absent

4. *SUPERINTENDENT'S REPORT*

Superintendent Thomas Anderson began with reviewing the 2020-2021 Superintendent Goals: professional practice, New Bedford Public Schools (NBPS) exiting the lowest 10% of school districts, increase in graduation, increase in enrollment, reducing chronic absenteeism, increasing the advanced

placement scores and SAT scores. He shared that his goals will align with the NBPS district goals. Superintendent Anderson included three project-based goals: a Magnet Program at NBHS, a Capital Maintenance Plan and an Athletics Plan.

The Superintendent's first goal, Professional Practice: Participate in conferences, workshops and meetings. The key actions he will take are attending and presenting at workshops and local sessions, Participating in national and local workshops and conferences and maintaining communication with the Department of Education. The Superintendent's second goal, NBPS exiting the lowest 10% of school districts. He went on to goal three, increasing the NBPS high school graduation rates. He stated, benchmark projected is growing 10% from baseline with target of 80% course pass rates, increasing the 9th grade pass rate, and monitoring attendance with a focus on 9th and 10th grade. The Superintendent's fourth goal, increasing district enrollment with benchmarks of carrying out TV infomercials, student-centered videos, newspaper articles and press releases.

Member, Mr. Jack Livramento asked, "What would attract students to come to NBPS?" Superintendent Anderson stated that sharing stories, quality of the work and happenings within NBPS should be the draw. He included that reviewing populations of students affected and what leads them to leave NBPS.

Superintendent Anderson went on to goal five: reducing chronic absenteeism. Shared the target to decrease the percentage of students with 18+ absences from 20.2% to 12.7% by 2021-2022. The key actions taken will review attendance information, identify students missing days, survey reasons why, proactive with families and increasing notifications/follow-ups. He went on to goal six: Advanced Placement (AP) scores increasing. Creating and overseeing plan that will gear students to participate in AP classes, including mock testing.

Goal seven, increasing SAT scores. SAT scores would follow the same type of steps that NBPS takes with AP testing. The SAT goal would include prep sessions for students. The SAT target goal is NBPS 957 (baseline) to 991 to 1025 to 1059 in 2022.

Superintendent Anderson shared three project-based goals. First, a magnet program at the high school. Current discussions are going on regarding magnet programs, expanding them and establishing the Honors program as a magnet. Timeframe for project: August 2020 to June 2021. Second, establish capital maintenance plan, Develop/monitor, hire staff, review and revise expectations. Timeline for project: August 2020 to June 2021. Third, athletics action plan to include finalizing the strategic plan, establishing benchmarks, communicating program expansion and community outreach. Member, Mr. Christopher Cotter asked if the plan includes Fine Arts programming and if he can receive a copy of assessments previously done for athletics and fine arts. The Superintendent said no and that he would forward assessment copies.

After completing review of the 2020-2021 goals, the Superintendent gave his monthly update report. He began reviewing enrollment and attendance statistics. He shared attendance percentages for Cohort A, B, C, and D for the elementary, middle and high schools. The Superintendent stated attendance protocols, including students present at school, virtually present, absent at school and virtually absent. Member, Ms. Colleen Dawicki, asked how many students have not logged on. As of date, only 10 students have not participated. The Superintendent shared individual schools and the wraparound department have reached out to resolve attendance issues.

The Superintendent included staff attendance and showed a slide reflecting staff attendance rate increases for August, September, October and November of 2019-2020 compared to 2020-2021. Member, Bruce Oliveira asked if these attendance numbers included Covid-19 related absences. The Superintendent assured him it did not.

The Mayor asked about staff and flu shots. The Superintendent stated mandating staff is not possible, but they are encouraged to get a flu shot. The Mayor then asked if there is a way to track staff who received the flu shot. Mr. Cotter stated staff getting a flu shot is an employee's personal business. The Superintendent reviewed a list of upcoming flu clinics at a variety of schools.

The DESE is providing Abbott BinaxNOW testing in schools and Superintendent Anderson spoke of phase one and the protocols for testing in schools.

The Superintendent's updates: shared where community can locate and review NBPS information, James B. Congdon Elementary recognized as a National Blue Ribbon school. Deputy Superintendent, Ms. Karen Treadup, highlighted what's happening in the classroom. She shared phonics, math, science, read-a-louds and data wall information. She stated online learning and in-person learning are going on in a different way.

The Superintendent shared engagement data going for internet access: 658 families connected, 273 on Comcast Essentials and 385 on 1Million Project. There are 1,560 hotspots and 227 Comcast Essential codes still available. He added families can call a new technology support line at 508.997.4518 for any help needed and included the line has fielded 952 calls from March to November. The Superintendent shared district virtual educational opportunities for 2020-2021 and Family Institute for Student Success in-person computer classes. He reported discussions surrounding the NBPS School Resource Officer program. The Superintendent shared they took place with students, staff and the community, what next steps would be taken, and November 17 would be a share out with stakeholders.

Closing the report, he provided the committee Human Capital Services statistical data on employee attendance and demographics: gender, race/ethnicity, and education prep enrollment.

5. OTHER REPORTS

- A. Finance & Operations – Mr. Andrew O'Leary, Assistant Superintendent for Finance and Operations reviewed the Function Code, Transfer and Operational Reports with the committee.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to accept the Transfer report as presented to the School Committee.

The roll call was as follows:

Mr. John Oliveira – Absent
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell - Yes
6-Yeas, 0-Nays, 1-Absent

The School Committee voted UNANIMOUSLY on a motion made by Mr. Christopher Cotter and seconded by Mr. Bruce Oliveira to accept the Finance and Operations reports as presented to the School Committee.

The roll call was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>6-Yeas, 0-Nays, 1-Absent</i>

- B. Personnel Report – Mr. Andrew O’Leary, Assistant Superintendent, Finance and Operations, shared 64 appointments: 16 from Unit A, 20 from AFSCME, 12 paraprofessionals and 16 non-union, as well as, 4 Unit A retirements and 1 from AFSCME. Mr. O’Leary added 16 resignations with 4 from Unit A, 1 from Unit B, 3 non-union, 1 AFSCME and 7 paraprofessionals. He concluded seven transfers with 3 from Unit A, 1 non-union and 3 AFSCME.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to place the Personnel report on file as presented to the School Committee.

The roll call was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>6-Yeas, 0-Nays, 1-Absent</i>

- C. School Committee Report – Members, Mr. Bruce Oliveira, Mr. Christopher Cotter, Mr. Jack Livramento and the Mayor thanked all staff and wished everyone a happy, healthy and safe holiday

6. NEW BUSINESS

- a. The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Christopher Cotter to approve the establishment of a Revolving Fund for Textbooks and other fees in accordance with provisions of Massachusetts General Law Chapter 44, Section 53 and Chapter 71, Section 71E as presented to the School Committee meeting.

The roll call was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>6-Yeas, 0-Nays, 1-Absent</i>

- b. The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Christopher Cotter to approve the 2021 School Committee Sub-Committee meeting schedule as presented to the School Committee.

The roll call was as follows:

Mr. John Oliveira – Absent	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>6-Yeas, 0-Nays, 1-Absent</i>

10. ADJOURN

The School Committee voted UNANIMOUSLY on a motion made by Mr. BO and seconded by Mr. Christopher Cotter to adjourn the School Committee meeting. The meeting adjourned at 8:47 PM.

The roll call was as follows:

Mr. John Oliveira – Absent
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell - Yes
6-Yeas, 0-Nays, 1-Absent

Submitted by:



Marjorie Fernandes
Senior Executive Assistant
Recording Secretary, School Committee

Reviewed by:



Thomas Anderson
Superintendent
Secretary, School Committee

Function Code Report Novemeber 2020

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES AVAILABLE	BUDGET	% USED
S1110 School Committee	17,890	0	17,890	7,865.72	411.73	9,613	46.30
S1210 Superintendent	509,985	0	509,985	191,456.54	1,854.20	316,674	37.90
S1220 Assist Superintendent	219,149	-869	218,280	82,928.90	0.00	135,351	38.00
S1230 District-Wide Administra	248,182	0	248,182	100,539.91	3,647.79	143,994	42.00
S1410 Finance and Business	1,247,647	0	1,247,647	552,838.50	23,628.74	671,180	46.20
S1420 Human Resources	534,976	0	534,976	228,851.17	1,159.84	304,965	43.00
S1430 Legal for School Committ	190,000	0	190,000	48,715.64	141,284.36	0	100.00
S1435 Legal Settlements	95,000	0	95,000	0.00	0.00	95,000	0.00
S1450 District-Wide MIS	190,328	0	190,328	8,371.46	1,674.63	180,282	5.30
S2110 Curriculum Dir Superviso	2,548,848	-4,301	2,544,547	808,874.80	5,215.94	1,730,456	32.00
S2130 Instr Tech Train	258,122	0	258,122	92,875.88	0.00	165,246	36.00
S2210 Principals Office - Buil	7,222,467	-5,994	7,216,473	2,222,017.78	18,387.27	4,976,068	31.00
S2250 Principals Technology-Bu	15,807	-3,500	12,307	0.00	0.00	12,307	0.00
S2305 Classroom Teachers	74,856,491	0	74,856,491	17,535,673.72	0.00	57,320,817	23.40
S2320 Medical/Therapeutic Serv	4,335,452	-20,000	4,315,452	996,074.09	134,643.75	3,184,734	26.20
S2324 Substitutes Long Term	0	0	0	31,280.42	0.00	-31,280	100.00
S2325 Subsitutes Short Term	1,100,000	0	1,100,000	223,418.50	0.00	876,582	20.30
S2330 Non-Clerical Paraprofess	3,045,788	0	3,045,788	660,141.93	0.00	2,385,646	21.70
S2340 Librarians _ Media Direc	167,821	0	167,821	38,554.98	0.00	129,266	23.00
S2345 Distance Learn/Online Co	82,050	0	82,050	67,815.00	1,275.00	12,960	84.20
S2352 Instructional Coaches	178,182	0	178,182	40,328.58	0.00	137,853	22.60
S2353 Teacher/Instruc Staff-Pr	0	0	0	-3,883.97	0.00	3,884	100.00
S2356 Professional Dev Staff	61,960	0	61,960	4,056.45	5,820.00	52,084	15.90
S2358 Professional Development	236,477	18,899	255,376	47,475.54	60,252.00	147,648	42.20
S2410 Textbks _ Software/Media	301,114	-25,456	275,658	139,956.10	5,832.13	129,870	52.90
S2415 Other Instruc Mats - Lib	231,547	-98,945	132,602	49,559.10	33,545.29	49,498	62.70
S2420 Instructional Equipment	159,034	40,534	199,568	26,719.82	36,808.98	136,040	68.17
S2430 General Supplies	445,942	9,254	455,196	94,067.59	112,154.32	248,974	45.30
S2440 Other Instructional Serv	538,979	-5,600	533,379	54,144.18	163,685.88	315,549	40.80
S2451 Classroom Instructional	772,339	2,442	774,781	193,370.92	370,622.87	210,787	72.80
S2453 Other Instructional Hard	229,753	1,660	231,413	6,047.00	6,882.64	218,483	5.60
S2455 Instructional Software	273,678	115,296	388,974	255,375.47	32,946.53	100,652	74.10
S2710 Guidance / Adjustment Co	5,610,029	0	5,610,029	1,392,225.58	0.00	4,217,803	24.80
S2720 Testing _ Assessment	168,600	-12,000	156,600	15,397.88	491.40	140,711	10.10
S2800 Psychological Services	3,587,847	32,000	3,619,847	415,164.56	526,290.09	2,678,392	26.00
S3100 Attend Parent Liaison Se	1,179,083	35	1,179,118	296,423.38	81,165.69	801,529	32.00
S3200 Health Services	3,177,075	-130	3,176,945	812,240.58	26,611.20	2,338,094	26.40
S3300 Student Transportation S	176,251	0	176,251	87,297.36	0.00	88,954	49.50
S3301 Transportation to Sch w-	9,254,340	0	9,254,340	1,130,139.98	7,987,440.02	136,760	98.50
S3302 Transportation to Sch ou	3,102,572	0	3,102,572	306,413.97	1,324,890.36	1,471,268	52.60
S3310 Operation of School Buse	4,250	0	4,250	625.81	2,599.19	1,025	75.90
S3320 Transportation	20,000	0	20,000	13,810.55	0.00	6,189	69.10
S3350 Maintenance School Buses	12,500	0	12,500	566.58	933.42	11,000	12.00
S3510 Athletics Services	852,356	0	852,356	142,114.10	28,782.69	681,459	20.00
S3520 Other School Services	514,104	-41,750	472,354	86,964.29	1,478.33	383,911	18.70
S3600 School Security	719,539	0	719,539	92,146.95	16,232.00	611,160	15.10
S4110 Custodial Services	4,874,762	2,000	4,876,762	1,668,096.11	151,054.97	3,057,611	37.30
S4120 Heating of Buildings	1,236,385	0	1,236,385	69,784.24	1,179,575.76	-12,975	101.00
S4130 Utility Services	2,380,877	0	2,380,877	563,568.38	1,919,807.20	-102,499	104.30
S4210 Maintenance of Grounds	190,580	0	190,580	67,010.93	36,029.96	87,539	54.10
S4220 Maintenance of Buildings	1,481,283	0	1,481,283	479,518.16	5,396.22	996,369	32.70
S4230 Maintenance of Equipment	215,340	-3,214	212,126	11,581.81	35,337.27	165,207	22.10
S4235 Gas Vehicles	24,000	0	24,000	6,321.46	17,678.54	0	100.00
S4300 Extraordinary Maintenanc	2,159,200	0	2,159,200	355,300.84	705,098.31	1,098,801	49.10
S4400 Networking Telecommunica	855,881	0	855,881	360,005.18	24,933.65	470,942	45.00
S4450 Technology Maintenance	734,642	0	734,642	548,606.35	91,154.49	94,881	87.10
S5150 Employee Separation Cost	905,000	0	905,000	149,103.39	0.00	755,897	16.50
S5200 Insurance Programs	28,083,428	0	28,083,428	12,447,690.19	298,073.40	15,337,664	45.40
S5260 Other Non-Employee Insur	135,000	0	135,000	0.00	0.00	135,000	0.00
S5300 Rental-Lease of Equipmen	1,516,461	-361	1,516,100	614,622.16	789,550.15	111,928	92.60
S5350 Rental-Lease of Building	6,000	0	6,000	0.00	6,000.00	0	100.00
S5550 Crossing Guards	60,000	0	60,000	4,852.24	0.00	55,148	8.10
S6200 Civic Activities	208,640	0	208,640	76,694.12	2,894.83	129,051	38.10
S6900 Transportation Svc NonPu	212,400	0	212,400	24,413.50	175,586.50	12,400	94.20
S7500 Acquisition of Vehicles	38,217	0	38,217	38,217.23	0.00	0	100.00
S9100 Prog w/Other Dist in MA	115,850	0	115,850	56,799.50	56,799.50	2,251	98.10
S9130 Charter School Transport	610,000	0	610,000	8,235.00	591,765.00	10,000	98.40
S9200 Tuition to Out of Distri	550,000	0	550,000	8,021.00	16,979.00	525,000	4.50
S9300 Tuition to Non-Public Sc	1,065,000	0	1,065,000	217,656.15	2,285,468.24	-1,438,124	235.00
S9400 Tuition to Collaborative	2,810,000	0	2,810,000	384,482.91	1,440,762.33	984,755	65.00
Revenue Total	0	0	0	0.00	0.00	0	0.00

Function Code Report November 2020

Expense Total	179,162,500	0	179,162,500	47,757,624.14	20,988,593.60	110,416,282	38.37
Grand Total	179,162,500	0	179,162,500	47,757,624.14	20,988,593.60	110,416,282	38.37

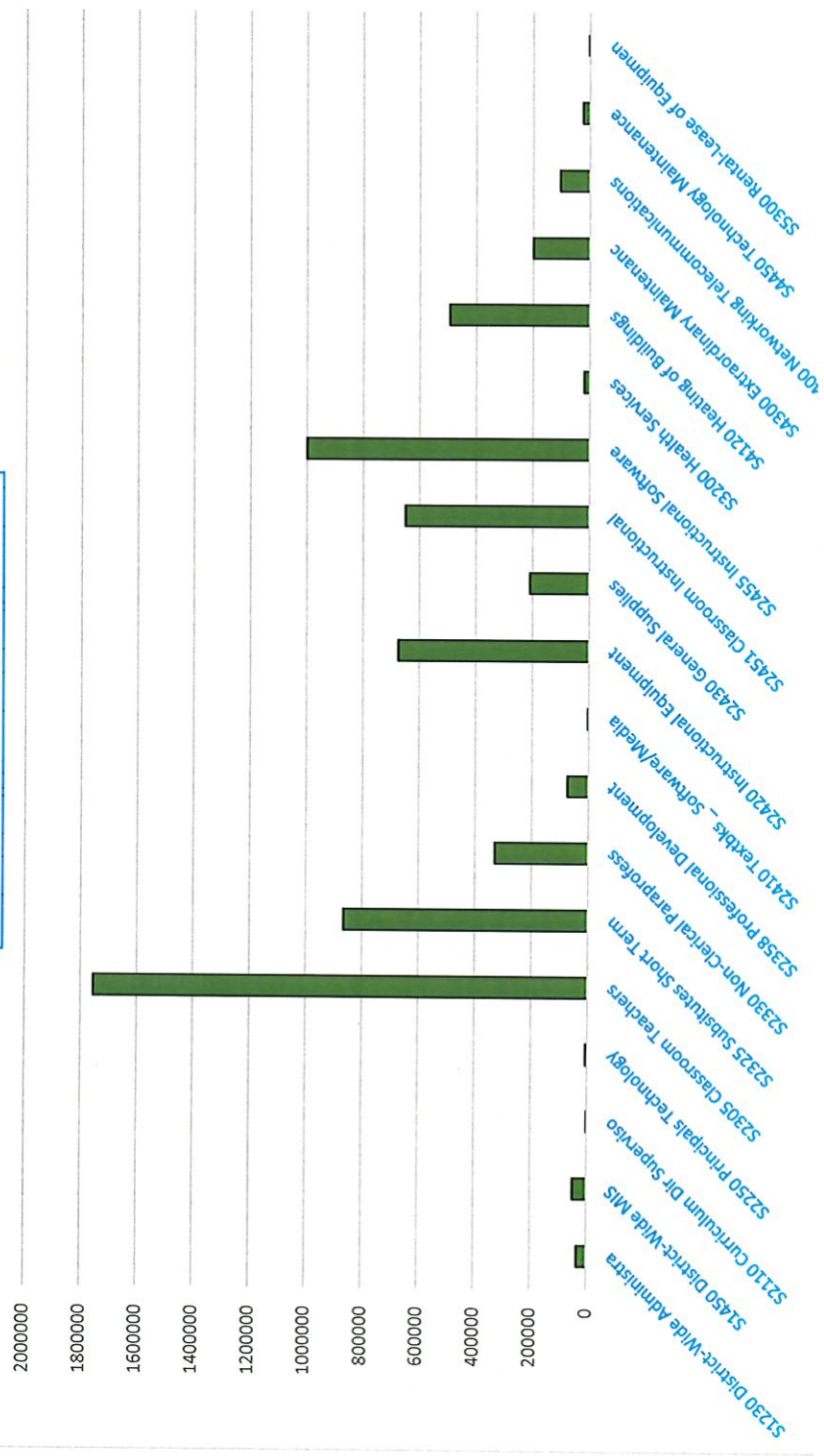
11/30/20		FY21 REVISED BUDGET			
	AVAILABLE BUDGET	% Available		CATEGORY	
5,150,850	83,881	1.63%		Special Education Tuition	
208,640	129,051	61.85%		Adult Ed	
14,083,313	5,401,980	38.36%		Facilities & Maintenance	
1,793,158	758,412	42.29%		Technology	
29,123,428	16,228,561	55.72%		Retirement Insurance	
18,057,991	13,361,263	73.99%		Counseling Student support	
3,061,960	1,676,777	54.76%		Admin	
79,747,668	61,035,459	76.54%		Teaching Services	
2,991,571	1,409,852	47.13%		Instructional supplies	
10,019,142	6,871,771	68.59%		School leadership	
12,880,530	1,782,743	13.84%		Transportation	
2,044,249	1,676,531	82.01%		Athletics /Security/Misc	
\$ 179,162,500	\$ 110,416,282	61.63%		Total	

11/30/19		FY20 REVISED BUDGET			
	AVAILABLE BUDGET	% Available		CATEGORY	
4,597,500	132,186	2.88%		Special Education Tuition	
206,147	123,507	59.91%		Adult Ed	
13,044,504	4,354,578	33.38%		Facilities & Maintenance	
1,751,758	853,416	48.72%		Technology	
2,619,854	1,626,881	62.10%		Retirement Insurance	
19,082,266	9,871,514	51.73%		Counseling Student support	
2,859,603	1,382,684	48.35%		Admin	
78,619,479	58,316,123	74.18%		Teaching Services	
3,702,102	1,486,776	40.16%		Instructional supplies	
9,333,381	6,148,199	65.87%		School leadership	
11,622,542	340,789	2.93%		Transportation	
1,976,859	1,321,535	66.85%		Athletics /Security/Misc	
149,415,994	85,958,187	57.53%		TOTAL	

Additional Appropriation by Function Code

<i>Function Code</i>	<i>Amounts</i>
S1230 District-Wide Administra	35,000
S1450 District-Wide MIS	50,000
S2110 Curriculum Dir Superviso	2,000
S2250 Principals Technology	6,000
S2305 Classroom Teachers	1,755,000
S2325 Substitutes Short Term	867,295
S2330 Non-Clerical Paraprofess	330,000
S2358 Professional Development	75,000
S2410 Textbks _ Software/Media	2,200
S2420 Instructional Equipment	675,000
S2430 General Supplies	210,200
S2451 Classroom Instructional	649,860
S2455 Instructional Software	1,000,000
S3200 Health Services	20,000
S4120 Heating of Buildings	493,806
S4300 Extraordinary Maintenanc	200,000
S4400 Networking Telecommunications	105,000
S4450 Technology Maintenance	24,772
S5300 Rental-Lease of Equipmen	2,000
Grand Total	6,503,133

Appropriation By Function Code



Additional Appropriation

Amounts **6,503,133**

Salaries:

Additional Distance Learning Positions	<u>Total Salaries:</u>	<u>3,057,295</u>
Additional SPED positions	910,000	
Additional Building Base Subs (Previously on ESSER)	655,000	
Additional Positions needed for schools	867,295	
Additional Technology Support Staff (IT Technicians)	520,000	
	105,000	

General Expense:

Online Instructional Software	<u>Total GE:</u>	<u>3,445,838</u>
Furniture Replacement	1,000,000	
Technology Upgrades (computers, equipment and system updates)	682,000	
Additional Utilities costs	680,632	
Additional Instruments and Fine Arts Equipment	493,806	
Vestibules	205,000	
Additional Professional Development for Staff	200,000	
Welcome Center Online Registration System	75,000	
Additional Translating Services	50,000	
Additional contracted services	30,000	
Additional school supplies	22,000	
	7,400	

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4411 Early Ed Sped	141,906	45,734	-	96,172	32.2%
4412 McKINNEY VENTO	55,000	55,000	-	-	100.0%
4414 21st CCLC SY CONTINUATION	504,558	504,558	-	-	100.0%
4432 SCHOOL REDESIGN GRANT SUM	300,000	300,000	-	-	100.0%
4434 TITLE IV	395,224	174,944	39,000	181,280	54.1%
4475 TITLE III IMMIGRANT	46,148	46,148	-	-	100.0%
4501 MASS GRAD	67,988	59,969	-	8,019	88.2%
4511 21st CCLC GOMES ELT	154,072	146,608	-	7,464	95.2%
4516 21st CCLC SPED	20,000	2,335	-	17,665	11.7%
4517 21st CCLC PARKER OST	111,000	43,673	3,557	63,770	42.5%
4519 EMERGENCY AID FOR HOMELESS	26,505	23,348	-	3,157	88.1%
4543 TAG II	450,000	450,000	-	-	100.0%
4602 DEVEXP HQ SUMMER LEARNING	21,800	21,165	-	635	97.1%
4703 WORKFORCE SKILLS GRANT	328,000	67,655	2,100	258,245	21.3%
4715 INNOVATION PATHWAY GRANT	30,000	14,455	-	15,545	48.2%
4717 STARS RESIDENCY	5,000	4,900	-	100	98.0%
TOTAL FY20 GRANTS	15,099,831	12,243,011	355,099	2,501,722	83.3%

FY 20 FISCAL BUDGET REPORT

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4301 NEA STUDENT SUCCESS GRANT	5,000	2,774		2,226.00	55.5%
4306 KEYS OF INSPIRATION	30,000	2,650	-	27,350	8.8%
4309 CAPITAL SKILLS WORKFORCE GRANT	5,000	4,272	200	528	89.4%
4310 BIG YELLOW BUS	1,750	1,320	-	430	75.4%
4329 BAYCOAST/COMCAST	20,000	643	19,357	-	100.0%
4332 RENAISSANCE MCC FIELD TRIPS	1,594	802	-	792	50.3%
4344 PACHECO READERS	11,000	8,493	2,444	63	99.4%
4350 BRISTOL COUNTY SAVINGS BANK	25,000	11,286	800	12,914	48.3%
4355 CARNEY FOUNDATION DEV/CONG	5,000			5,000	0.0%
4359 MASS LIFE SCIENCES	31,602	14,812		16,790	46.9%
4360 PRINCIPALS DISCRETIONARY	100,000	25,574	43,441	30,985	69.0%
4362 MASSHIRE WORKFORCE BOARD	3,000	2,702		298	90.1%
4401 TITLE I	6,921,067	6,536,451	139,309	245,307	96.5%
4402 IDEA	3,886,087	2,871,611	28,181	986,296	74.6%
4406 TITLE III LEP SUPPORT	528,834	362,618	6,400	159,816	69.8%
4407 PERKINS GRANT	103,723	103,412	-	311	99.7%
4409 TITLE IIA	763,973	333,099	70,310	360,564	52.8%

11/24/2020

FY 19 FISCAL BUDGET REPORT

GRANTS FY19	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4360 PRINCIPAL DISCRETIONARY	96,000	91,140	4,847	13	100.0%
4706 PACHECO BASEBALL FIELD	32,190	27,969	-	4,221	86.9%
4743 PLTW GATEWAY	24,000	14,700		9,300	61.2%
TOTAL FY19 GRANTS	152,190	133,809	4,847	13,534	91.1%

FY 21 GENERAL EXPENSE BUDGET REPORT					11/30/2020
SCHOOLS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ASHLEY ELEMENTARY SCHOOL	36,052.00	6,727	6,946	22,379	37.9%
BROOKS ELEMENTARY SCHOOL	32,764.00	6,710	10,111	15,943	51.3%
CAMPBELL ELEMENTARY SCHOOL	42,701.00	4,558	8,594	29,549	30.8%
CARNEY ACADEMY	85,497.00	28,133	18,421	38,943	54.5%
CONGDON ELEMENTARY SCHOOL	23,447.00	5,726	4,366	13,355	43.0%
DEVALLES ELEMENTARY SCHOOL	27,257.00	7,062	4,290	15,905	41.6%
GOMES ELEMENTARY SCHOOL	53,411.00	10,921.48	10,150	32,339.70	39.5%
HATHAWAY ELEMENTARY SCHOOL	26,099.00	1,611	2,167	22,321	14.5%
HAYDEN MCFADDEN ELEMENTARY SCHOOL	76,823.00	35,326	34,630	6,867	91.1%
JACOBS ELEMENTARY SCHOOL	48,416.00	11,690	4,004	32,721	32.4%
LINCOLN ELEMENTARY SCHOOL	104,009.00	18,807	19,103	66,099	36.4%
PACHECO ELEMENTARY SCHOOL	49,203.00	8,419	11,473	29,311	40.4%
PARKER ELEMENTARY SCHOOL	76,244.00	31,166	20,040	25,038	67.2%
PULASKI ELEMENTARY SCHOOL	140,855.00	39,805	18,922	82,128	41.7%
RENAISSANCE	39,491.00	12,210	4,954	22,327	43.5%
RODMAN ELEMENTARY SCHOOL	30,014.00	9,505	6,201	14,308	52.3%
SWIFT ELEMENTARY SCHOOL	41,687.00	13,715	8,725	19,247	53.8%
TAYLOR ELEMENTARY SCHOOL	32,630.00	12,042	6,517	14,071	56.9%
WINSLOW ELEMENTARY SCHOOL	38,122.00	16,366	9,447	12,309	67.7%
KEITH MIDDLE SCHOOL	148,881.00	58,787	37,398	52,696	64.6%
NORMANDIN MIDDLE SCHOOL	190,941.00	53,306	124,333	13,303	93.0%
ROOSEVELT MIDDLE SCHOOL	159,288.00	61,732	39,338	58,219	63.5%
HIGH SCHOOL	1,289,430.00	573,327	161,540	554,564	57.0%
TRINITY DAY ACADEMY	35,300.00	7,337	10,030	17,933	49.2%
WHALING CITY JR/SR HIGH SCHOOL	11,176.00	5,595	2,347	3,233	71.1%

FY 21 GENERAL EXPENSE BUDGET REPORT					11/30/2020
DEPARTMENTS AND PROGRAMS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ADULT EDUCATION	6,275.00	831	2,802	2,642	57.9%
DEPUTY SUPERINTENDENT	24,193.00	5,254	2,663	16,275.56	32.7%
EDUCATIONAL ACCESS & PATHWAYS	82,832.00	29,039	8,428	45,365	45.2%
ELEMENTARY AFTER SCHOOL PROGRAM	38,800.00	0	0	38,800	0.0%
FACILITIES	3,072,933.00	553,251	905,930	1,613,751	47.5%
FAMILY REGISTRATION CENTER	115,209.00	6,719	20,777	87,713	23.9%
FINANCE & OPERATIONS <i>(now includes health ins)</i>	29,069,408.00	12,862,638	910,596	15,296,174	47.4%
FINE ARTS	121,862.00	28,271	28,620	64,971	46.7%
GUIDANCE & PUPIL PERSONNEL	21,380.00	15,358	1,727	4,295	79.9%
HEALTH SERVICES	73,130.00	54,739	6,058	12,333	83.1%
HUMAN CAPITAL SERVICES	95,308.00	53,012	5,079	37,217	61.0%
OFFICE OF INSTRUCTION	247,246.00	76,326	124,688	46,232	81.3%
PARENTING TEENS	11,901.00	2,405	2,718	6,779	43.0%
PHYSICAL EDUCATION, HEALTH & ATHLETICS	89,144.00	17,689	22,397	49,058	45.0%
SCHOOL COMMITTEE	17,890.00	7,866	412	9,613	46.3%
SEA LAB	49,454.00	14,042	7,767	27,645	44.1%
SPECIAL EDUCATION	7,720,884.00	852,911	4,619,630	2,248,343	70.9%
SUPERINTENDENT	183,396.00	48,828	88,421	46,147	74.8%
TECHNOLOGY SERVICES	1,833,278.00	561,873	355,800	915,605	50.1%
TRANSPORTATION	13,560,482.00	1,496,203	10,088,569	1,975,710	85.4%
UTILITIES	3,849,469.00	748,758	3,005,704	95,007	97.5%
WRAPAROUND & FAMILY ENGAGEMENT	250,387.00	27,122	68,998	154,268	38.4%
TOTAL ALL SCHOOLS & DEPARTMENTS NOVEMBER 2020	63,374,599.00	18,503,716	20,861,829	24,009,054	62.1%

FY21 Salary Spend Down Report					
Original Budget	115,760,901.00		Bi-Weekly Payroll	Balance	
Transfers Out	-				
Transfer In	27,000.00				
Revised Budget	115,787,901.00				
7/4/2020	Summer Accrual	(12,415,479.33)	3,502,696.11	124,700,684.22	
7/18/20	Split Payroll (Accrued to FY20)	(563,040.21)	3,511,011.87	121,752,712.56	
8/1/20			3,545,744.88	118,206,967.68	
8/15/20			3,317,234.34	114,889,733.34	
8/29/20	2nd week is 53rd week UA, UB		2,274,690.92	112,615,042.42	
9/12/20	1st week ending of the new school year		4,270,666.67	108,344,375.75	
9/26/20			4,334,268.43	104,010,107.32	
10/10/20			4,365,095.59	99,645,011.73	
10/24/20			4,386,870.42	95,258,141.31	
11/7/20			4,381,492.93	90,876,648.38	
11/21/20			4,483,186.42	86,393,461.96	
12/5/20			4,507,562.00	81,885,899.96	
12/19/20			4,525,396.00	77,360,503.96	
1/2/21			4,507,562.00	72,852,941.96	
1/16/21			4,525,396.00	68,327,545.96	
1/30/21			4,507,562.00	63,819,983.96	
2/13/21			4,507,562.00	59,312,421.96	
2/27/21			4,525,396.00	54,787,025.96	
3/13/21			4,507,562.00	50,279,463.96	
3/27/21			4,525,396.00	45,754,067.96	
4/10/21			4,507,562.00	41,246,505.96	
4/24/21			4,525,396.00	36,721,109.96	
5/8/21			4,507,562.00	32,213,547.96	
5/22/21			4,525,396.00	27,688,151.96	
6/5/21			4,507,562.00	23,180,589.96	
6/19/21	Last pay for 42 week UA, UB		4,525,396.00	18,655,193.96	
7/3/21	8 days to accrue back to 21		562,272.00	18,092,921.96	
7/17/21	Service Transfers To Date	(5,376.13)	-	18,098,298.09	
7/31/21	Anticipated Service Transfer Reimbursements	(149,638.00)	-	18,247,936.09	
8/14/21	Voids/Handwrites To Date	8,171.91	-	18,239,764.18	
8/28/21	Lump Sum(RETIRES) & Summer Accrual	16,313,962.69	-	1,925,801.49	
9/11/21	Custodial & ROTC Reimbursements to date	(39,063.24)	-	1,964,864.73	
9/25/21	ROTC Reimb Reimbursement (remaining)	(78,126.48)	-	2,042,991.21	
10/9/21	Retirement Payouts	756,000.00	-	1,286,991.21	
10/23/21	Longevity	402,925.00	-	884,066.21	
11/6/21	Sick Incentive	20,000.00	-	864,066.21	
11/20/21	Vacation Pay Paras/School Year Secretaries	150,000.00	-	714,066.21	
12/4/21	NBEA Reimbursement	(89,186.00)	-	803,252.21	

* most recent payroll warrant

Personnel Report

December 14, 2020

A. APPOINTMENTS (cont):

<u>Name</u>	<u>Position</u>	<u>School</u>
Jonathan DeSousa	Provisional Jr. Custodian, mid-shift 10am-6pm	Hillman Street Complex Building
Edis DeJesus	Provisional Jr. Custodian, 1 st shift 6:30am-3pm	Normandin Middle School
Korey Hamel	Provisional Jr. Custodian, mid-shift 10am-6pm	Normandin Middle School
Joel Hierholcer	Provisional Jr. Custodian, mid-shift 10am-6pm	Roosevelt Middle School
Elizabeth Maia	Provisional Jr. Clerk Typist	Paul Rodrigues Administration Building
Pedro Medeiros	Provisional Jr. Custodian, 1 st shift 6:30am-3pm	Lincoln Elementary School
Kelly Pimental	Provisional Jr. Clerk Typist	Roosevelt Middle School
Timothy Ryan	Provisional Jr. Custodian, 2 nd shift 3pm- 11pm	Pulaski Elementary School
Tyler Siler	Provisional Jr. Custodian, mid-shift 10am-6pm	New Bedford High School
Lisa Sylvia	Provisional Sr. Clerk Typist	Paul Rodrigues Administration Building
Craig Wiley	Provisional Technology Field Technician	Paul Rodrigues Administration Building

PARAPROFESSIONAL

Briana Acevedo-Gallagher	Preschool Paraprofessional	Hayden/McFadden Elementary School
Tanya Barbosa	Paraprofessional	Roosevelt Middle School
Cassandra-Jo Botelho	Kindergarten Paraprofessional Small Group ASD	Gomes Elementary School
Ehbonny DaCruz	Paraprofessional 2:1	Carney Academy
Karen Elias	Lunch Aide – 6 hour	DeValles Elementary School
Ashley Fongeallaz	Paraprofessional	Keith Middle School
Meghan Kennedy	Paraprofessional – ASD	Campbell Elementary School
Debora Madeira	Lunch Aide – 6 hour	Parker Elementary School
Suzanne Mahoney	Paraprofessional	Rodman Elementary School
Kayla Medeiros	Paraprofessional 1:1	Hathaway Elementary School
Grace Portal	Lunch Aide – 6 hour	All Saints
Alexa Sajbin	Paraprofessional	Brooks Elementary School

B. RETIREMENTS:

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
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UNIT A

Susan Allen	June 30, 2021	Grade 2 Teacher	Campbell Elementary School
Pamela Benevides	July 19, 2021	Grade 1 Teacher	Rodman Elementary School

Personnel Report

December 14, 2020

B. RETIREMENTS (cont):

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
Cherrie Davignon	June 30, 2021	School Nurse	Pulaski Elementary School
Jane Haskell	June 30, 2021	Grade 2 Teacher	Pacheco Elementary School
Susan Kiley	July 23, 2021	Grade 3 Teacher	DeValles Elementary School
Daphne Saverine	December 31, 2021	Grade 1 Teacher	Lincoln Elementary School

AFSCME

Lori Lopes	December 15, 2020	Jr. Clerk Typist	Paul Rodrigues Administration Building
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C. RESIGNATIONS:

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
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UNIT A

Cynthia Taibbi	November 20, 2020	Business Technology Teacher	New Bedford High School
Andrea Vergne	November 20, 2020	School Adjustment Counselor	Hayden/McFadden Elementary School

AFSCME

Dolores Dias	September 27, 2020	Cafeteria Helper – Floater	Paul Rodrigues Administration Building
Donna Perry	November 13, 2020	Cashier	Pulaski Elementary School

NON-UNION

Tracy Costa	November 20, 2020	Nurse – LPN	Pulaski Elementary School
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PARAPROFESSIONAL

Jennifer Carpenter	November 25, 2020	Building Paraprofessional	Brooks Elementary School
Raylyn Gant	December 2, 2020	Paraprofessional	Carney Academy
Debra Luebke	November 18, 2020	Classroom Paraprofessional	Campbell Elementary School
Alicia Macedo	November 19, 2020	Paraprofessional Small Group	Taylor Elementary School
Korryn Pinard	December 4, 2020	Paraprofessional CBIP	Pulaski Elementary School
Devaughn Senna	November 23, 2020	Paraprofessional Small Group	DeValles Elementary School

Personnel Report

December 14, 2020

D. TRANSFERS:

Name

From

To

UNIT A

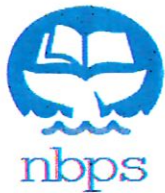
Julie Heaven	Special Education Teacher – CBIP at Pulaski Elementary School	Special Education Teacher at Paul Rodrigues Administration Building
Megan Giammalvo	Grade 5 Teacher at Brooks Elementary School	Grade 4 Teacher at Brooks Elementary School
Kyle Hebert	Special Education Math Teacher at Keith Middle School	Math Teacher at Keith Middle School
Misti Nordstrom	Special Education Math Teacher at Keith Middle School	Grade 6 Math/Science Teacher at Keith Middle School

NON-UNION

Tricia Breton	Building Based Substitute at Normandin Middle School	Building Based Substitute at Roosevelt Middle School
---------------	--	--

AFSCME

Maria DePina	Assistant Cook at Pulaski Elementary School	Cook at Pulaski Elementary School
Cynthia Doucet	Assistant Cook at New Bedford High School	Cook at New Bedford High School
Ryan Farpea	Laborer at Paul Rodrigues Administration Building	Jr. Custodian, 1 st shift 6:30am-3pm at New Bedford High School



THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4511

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

KAREN A. TREADUP
DEPUTY SUPERINTENDENT

ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT
SERVICES

SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

MEMORANDUM

To: New Bedford School Committee

From: Thomas Anderson, Superintendent

Date: December 1, 2020

Subject: Request Consideration of Purchasing of 449 North St., New Bedford

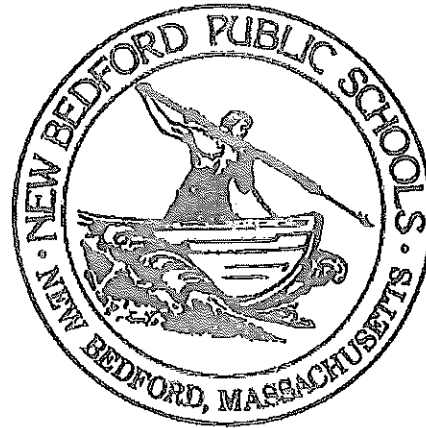
This Memo should serve as the Evaluation Team's recommendation to move forward with negotiations to purchase the property located at 449 North Street, New Bedford. We the Committee believe this property will suit our purposes for the site of the new Central Kitchen for the New Bedford Public Schools Food Service Department. Attached please find the recommended proposal and the price proposal sheet submitted by the owner of this property.

BR/lkn

REQUEST FOR PROPOSALS
CITY OF NEW BEDFORD, MASSACHUSETTS
NEW BEDFORD PUBLIC SCHOOLS

SITE ACQUISITION FOR A NEW CENTRAL KITCHEN FACILITY

RFP # 21300038



Bids Due: Wednesday, October 14, 2020 at 1 p.m.

Jonathan F. Mitchell
Mayor

New Bedford Public Schools
455 County Street
New Bedford, MA 02740



CITY OF NEW BEDFORD, MASSACHUSETTS

Request for Proposals # 21300038
Site Acquisition for Central Kitchen Facility



The City of New Bedford, Purchasing Department, in conjunction with the New Bedford Public Schools Food Service Department (NBSFSD), is soliciting sealed proposals for a new Central Kitchen Facility in New Bedford, Massachusetts. The NBSFSD has outgrown its existing Central Kitchen space located at the Paul Rodrigues Administration Building and wishes to move to a new building while remaining central to all schools.

To accommodate a new workspace, the preferred building will be 15,000 to 20,000 square feet in size, contain a loading dock, be centrally located and made up of one parcel, adjacent to highways, and include parking for 34 vehicles, plus the ability to receive on site and unload a tractor trailer combination with a 53' trailer without street obstruction or backing in and out of the street delaying traffic. The NBSFSD will entertain proposals for purchase with an estimated cost of not more than one million dollars (\$1,000,000) as long as the property is free of debts, obligations, liens, or other encumbrances (financial or otherwise) at the time of delivery but would accept a gift property. The property must have had a recent clearance report from action relating to MGL Chapter 21E: MASSACHUSETTS OIL AND HAZARDOUS MATERIAL RELEASE PREVENTION AND RESPONSE ACT. Ideally, the NBSFSD wishes to settle on a property and close on the transaction as soon as reasonably possible.

The proposal process and award of this Contract will be under the provisions of M.G.L. Chapter 30B.

Contract documents may be obtained and/or examined electronically by visiting the City's website <https://www.newbedford-ma.gov/purchasing/> on or after Monday, August 31, 2020.

Due to the coronavirus outbreak, the regular submission process has changed. Sealed proposals can now be only submitted to 309 Smith Street, New Bedford, MA 02740 between Monday – Friday from 8 am – 3 pm. Packages must be delivered to above address via receipt-acknowledged delivery service, certified mail that must be signed for, or in person drop-off. The bid must clearly state on the exterior that it is for IFB # 21300038 Central Kitchen Site Acquisition, attention to the Purchasing Department. To facilitate the bid opening process, all bidders must email purchasing@newbedford-ma.gov to confirm that they have submitted a bid.

All incoming mail- delivered or dropped off- is to be quarantined for a period of at least 48 hours to eliminate the possibility of viral transmission per the New Bedford Health Department. As such, proposals are due on **Wednesday, October 14, 2020 at 1 pm Eastern time, but will be opened on Friday, October 16, 2020 at 1 pm Eastern Time.** Proposals received after the above time and date will be rejected and returned unopened.

If, at the time of the scheduled proposal due date or opening, City Hall is closed due to uncontrolled events such as fire, snow, ice, wind, or building evacuation, the proposal due date and/or opening will be postponed to the same time on the next normal business day. It is strongly recommended that proposals are mailed or delivered in advanced of the due date and time. The time clock on the wall above the counter of the Purchasing Department will determine the time of the proposal opening.

Attention is called to the fact that supplies furnished as part of this Contract are exempt from the Sales and Use Tax. All proposals submitted should take this factor into consideration and be calculated accordingly.

The Proposer must furnish a Non-Collusion Form and Statement of Taxes with their proposal.

The developer selection will be awarded within sixty (60) days after the proposal opening. The time for award may be extended by mutual agreement between the City and the awarded vendor.

No Vendor may withdraw his/her bid for a period of one year (365 days), excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening thereof.

Proposals must include ALL DOCUMENTS required by the Request for Proposals. The Awarding Authority reserves the right to waive any informality, reject any or all proposals, or accept other than the lowest priced proposal if the City determines that it is in the best interests of the City.

Awarding Authority
City of New Bedford
Purchasing Department
Molly Gilfeather, Director of Purchasing

We respectfully cannot agree to this paragraph in its entirety for reasonable concerns but do suggest an alternative timeline if our proposal is rejected. Please see letter attached.

END OF SECTION – GENERAL INFORMATION, INVITATION FOR BIDS

General Conditions and Requirements

1. Proposal Rules:

This proposal is solicited and will be awarded pursuant to the rules set forth in Chapter 30B of the Massachusetts General Laws.

2. Proposal Submission:

Proposals must be submitted by 1 pm on Wednesday, October 14, 2020 in two (2) separate, sealed envelopes marked:

1. 21300038 Site Acquisition Central Kitchen – Technical Proposal
2. 21300038 Site Acquisition Central Kitchen – Cost Proposal

One (1) original and one (1) copy of each proposal is required. Technical proposals containing any cost information will be disqualified. Sealed proposals must be submitted to 309 Smith Street, New Bedford, MA 02740 between Monday – Friday from 8 am – 3 pm. Packages must be delivered to above address via receipt-acknowledged delivery service, certified mail that must be signed for, or in person drop-off. Proposers must email purchasing@newbedford-ma.gov to notify the City that a proposal was submitted.

3. Reviewing Period:

All proposals meeting general requirements and conditions may be held by the City of New Bedford for a period not to exceed sixty (60) days from the date of the opening of proposals for the purpose of reviewing the proposals and investigating qualifications of proposers, and negotiations prior to the awarding of the contract.

4. Basis of Proposal Award:

The City shall award to the responsible and responsive proposer submitting the proposal considered the most advantageous, taking into consideration the proposal's criteria and price. Upon a selection of the most advantageous proposal, the City will enter into negotiations for a purchase and sale agreement and/or long term lease agreement.

5. Cost to the City:

The City will entertain proposals to purchase the property for not more than one million dollars (\$1,000,000) as long as the property is free of debts, obligations, liens, or other encumbrances (financial or otherwise) but would accept a steeply discounted or gift property. The City will consider long term lease proposals (at least 10-20 years) for the property that fits the same criteria as the proposals to purchase the property.

6. Evaluation of Proposal:

The Committee shall evaluate each proposal's comparative evaluation criteria. The Committee shall assign a rating system to each criterion. The Committee shall then take into consideration the prices and decide the best overall proposal. The best overall proposal is not necessarily the proposal receiving the highest rating for the "Comparative Evaluation Criteria" or the proposal with the most inexpensive terms. The Committee will select the proposal based on the evaluation.

7. RFP Cancellation/ RFP Selection

The City of New Bedford may cancel this RFP, or reject in whole or in part any and all proposals, if the City determines that cancellation or rejection is in the best interest of the City, and it may select the proposal that it deems to be in the best interest of the City.

8. Interpretation of Contract Documents

All invitation for interpretation of Contract Documents must be in writing. Oral interpretation by the Awarding Authority, its employees or others shall not be binding or have any validity.

Any clarification for interpretation of the Contract Documents shall be submitted in writing to: purchasing@newbedford-ma.gov no later than Monday, September 28, 2020 at 4 pm prevailing time. If necessary, an Addendum to the Contract Documents will be issued and where feasible, copies of such Addenda will be emailed to all bidders of record as well as placed on the City's website under the Purchasing page. It is the responsibility of each bidder to verify the number of Addenda issued and to secure any needed copies from the **Purchasing webpage** before submitting a bid.

SCHEDULE:

Legal Notice to Bidders in CommBuys, Standard Times, & Central Register	Monday, August 31, 2020
RFP Available	Monday, August 31, 2020
Questions Due to City of New Bedford	Monday, September 28, 2020, at 4 pm
Responses to Questions/Addenda Issued	Thursday, October 1, 2020
Proposals Due to City of New Bedford	Wednesday, October 14, 2020 at 1 pm
Opening of Technical Proposals	Friday, October 16, 2020 at 1 pm
Selection of Contract Award- estimated	Friday, December 4, 2020
Executed Contract	Thursday, December 31, 2020

Scope

1. General Location of Property:

The preferred site for the new Central Kitchen Facility should be located near the center of the downtown area, have access to highways, public transportation and include off street parking.

2. Size and Geometry of the Property:

The subject property structure should be a minimum of 15,000 - 20,000 square feet in size, and also enough adjacent land to include employee parking. Ideally, the overall property size should be approximately 45,000 s.f. and should be located near the City of New Bedford downtown area and will be one parcel of a suitable geometry that allows for efficient entrance for a loading dock and required parking for 34 vehicles and the ability to receive and unload a tractor trailer combination with a 53' trailer without street obstruction or require backing in and out of the street delaying traffic. The preferred property should be served by Natural Gas and 3 Phase electric power.

3. Site Conditions:

The subject property should be in full compliance with any and all applicable Federal, State, or local requirements. If present, any environmentally sensitive land should be clearly defined. Preferably, the subject property should have, or be able to reasonably obtain at no cost to the City, clean MGL Chapter 21E: MASSACHUSETTS OIL AND HAZARDOUS MATERIAL RELEASE PREVENTION AND RESPONSE ACT, Phase I/II environmental reports issued within the past 18 months. The preferred proposal will also have a geotechnical evaluation of the property.

4. Costs of Preparing Proposal:

All costs involved in preparing the proposal submittal will be borne by the proposer. The City of New Bedford will not be liable for any costs associated with the creation of the proposal submittal or any supporting documents.

5. Schedule:

Evaluations of the proposals will take place during the sixty (60) day evaluation period. The City expects to choose a site and enter into negotiations with the owner as soon as possible. To ensure adherence to a fairly aggressive schedule for design, the City wishes to close on a property within 1 year (365 days) of the submission opening date.

6. Minimum Submittal Requirements:

Each proposal must contain the following documentation in support:

1. A map showing the subject property and its location near the downtown area
2. A survey prepared by a registered Massachusetts land surveyor showing the metes and

bounds of said property.

3. A notarized statement of ownership.

4. A statement of existing infrastructure on the property including but not limited to sewer, water, type of utilities, telephone/data, vaults, and any easements.

In addition, if the following reports/studies exist, they should be included

5. A copy of any Phase I/II environmental and any geotechnical reports.

End of Section – Scope

Evaluative criteria

All proposed sites will be evaluated based upon specific comparative evaluation criteria. The following point schedule will be utilized:

Highly advantageous: 5 points
Response excels on the specific criterion

Advantageous: 3 points
Response meets evaluation standard for the criterion

Least Advantageous: 1 point
Response does not fully meet the criterion or leaves a question or issue not fully addressed

Does Not Meet: 0 points*
Does not address the criterion

*Proposal is automatically eliminated from further consideration if “0 points” is received in any category.

Comparative criteria

The following comparative criteria will be used to evaluate proposed sites.

1. Location and size of the site

The preferred site for the new Central Kitchen should be located near the downtown area. The subject property should be a minimum of 45,000 square feet in size

A site of 45,000 square feet or more located within the area specified in the RFP would be considered highly advantageous.

- A site of less than 45,000 square feet but greater than 35,000 square feet located within the area specified in the RFP would be considered advantageous.
- A site of less than 35,000 square feet but greater than 25,000 square feet located within the area specified in the RFP would be considered least advantageous.

2. Site Conditions and Geometry

The subject property should be in full compliance with any and all applicable Federal, State, or local requirements. If present, any environmentally sensitive land should be clearly defined. Ideally the property should be of a suitable geometry that allows for efficient development of the building and required parking. The most desirable property will be one which requires the least grading and/or demolition

- A site that is relatively flat, has no environmental restrictions, and requires little or no demolition would be considered highly advantageous.
- A site that is relatively flat, has some environmental restrictions, and requires demolition of simple structures would be considered advantageous.
- A site that requires substantial grading, has environmental restrictions, and requires heavy remediation and demolition would be considered least advantageous.

3. Ease of Access from Main Thoroughfare(s)

The preferred site will fit into the near designated downtown area without having a negative impact on traffic flow and surrounding properties.

- A site that has multiple access points for pedestrians and vehicles would be considered highly advantageous.
- A site that has at least one access point for pedestrians and vehicles would be considered advantageous.
- A site that has little or no access for pedestrians and vehicles would be considered least advantageous.

4. Site Features

The preferred site would offer natural views and be generally visible to the public. It might offer gathering places and small garden areas.

- A site positioned so that the Central Kitchen Facility would have a view, be easily visible from surrounding thoroughfares, and not be overwhelmed by surrounding buildings would be considered highly advantageous.
- A site positioned so that the Central Kitchen Facility would have a view, be

somewhat visible from surrounding thoroughfares, and not be overwhelmed by surrounding buildings would be considered advantageous.

- A site positioned so that the Central Kitchen Facility would have a partial view, but not be visible from surrounding thoroughfares would be considered least advantageous.

5. Available Infrastructure

- A site that has water and sewer service and drainage infrastructure that are in reasonable and sound operating condition as well as natural gas service would be considered highly advantageous.
- A site that has water and sewer service and drainage infrastructure that requires modernizing and natural gas service and would be considered advantageous.
- A site that has water and sewer service and drainage infrastructure that require modernizing and no natural gas service and would be considered least advantageous.

The Cost Proposal must be submitted in a separate, sealed envelope as outlined in Instructions to Proposers.

COST PROPOSAL

RFP # 21300038 City of New Bedford School Department Central Kitchen Site Acquisition

Paul A. Piva

(Print Name of Proposer)

449 North Street New Bedford

(Address of Proposed Site)

Size of Property: 1.276 Acres ^{Approximately} 55,582.96 SF
(Buildings 16,611 SF)

Asking price \$ 1,000,000

Write in Numbers

One Million Dollars

Write in Words

Dollars

Most Recent Appraised Value (if available): \$ N/A

Assessed Value by the City of New Bedford: \$ 718,200

The undersigned agrees that, if he is selected as the most advantageous proposer, he will, within ten (10) days, Saturdays, Sundays, and legal holidays excluded, after presentation thereof by the awarding authority, execute a Notice of Award of contract in accordance with the terms of this Proposal.

The undersigned further certifies under the penalties of perjury that this proposal is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned hereby certifies, under penalty of perjury, that the said undersigned has paid all State Taxes (Income Taxes, Unemployment Taxes, Excise Taxes, Real Estate Taxes, etc., etc.) due in

compliance with the Tax Laws of the Commonwealth of Massachusetts M.G.L. Chapter 30C Sections 47A thru 49A.

Date: 10/1/20 Company: N/A

Name of Proposer: Paul A. Riva
(Print)

Name of Proposer: Paul A. Riva N/A
(Authorized Signature) (Title)

Business Address: ^{Home} 12 Deepwood Drive
MATTAPUSETT, MA 02739

Telephone #: 508-992-5424

Email: STELLA@WPPERDECK.LTD.COM

Note: If the proposer is a corporation, indicate the State of Incorporation under the signature and affix the Corporate seal; if a partnership, give full names and residential address if different from the business address.



NOT APPLICABLE

CITY OF NEW BEDFORD
Jonathan F. Mitchell, Mayor

CITY OF NEW BEDFORD
MASSACHUSETTS

VOTE OF CORPORATION AUTHORIZING
EXECUTION OF CORPORATE AGREEMENTS

At a meeting of the Board of Directors of _____ duly called and
held on _____, 20____ at which a quorum was present and acting
throughout, the following vote was duly adopted.

VOTED: That _____, a _____ of the corporation,
be and hereby is authorized to affix the Corporate Seal, sign and deliver in the name and behalf of the
corporation contract documents with the City of New Bedford, the above mentioned documents to include
but not be limited to Bids, Proposals, Deeds, Purchase and Sales Agreements, Agreements, Contracts,
Leases, Licenses, Releases and Indemnifications; and also to seal and execute, as above, surety company
bonds to secure bids and proposals and the performance of said contract and payment for labor and
materials, all in such form and on such terms and conditions as he/she, by the execution thereof, shall
deem proper. A true copy.

ATTEST:

Name (Print)

Signature

(Affix Corporate Seal)

Title

Date

**CITY OF NEW BEDFORD
MASSACHUSETTS**

NON-COLLUSION AND TAX COMPLIANCE FORM

CERTIFICATE OF NON-COLLUSION

The undersigned certified under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

Paul A. Pina

Signature of individual submitting bid

NOT APPLICABLE

Name of business/organization

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes reporting of employees and contractor, and withholding and remitting child support.

Paul A. Pina

Signature of person submitting proposal

NOT APPLICABLE



**City of New Bedford
Mayor Jonathan F. Mitchell**

CERTIFICATE OF PAYMENT OF STATE TAX

Pursuant to M.G.L. Ch. 62C, sec 49A, I/we certify under the penalties of perjury that I/we have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

10/1/20
Date

Federal Identification Number

Name of Company

Street

City, State, Zip

Name, Company Officer

Signature, Company Officer

Real Property Disclosure Statement
DISCLOSURE OF BENEFICIAL INTEREST IN REAL PROPERTY
TRANSACTION

This form contains a disclosure of the names and addresses of all persons with a direct or indirect beneficial interest in the real estate transaction described below. This form must be filed with the Massachusetts Division of Capital Planning and Operations, as required by M.G.L. c. 7, §40J, prior to the conveyance of or execution of a lease for the real property described below. Attach additional sheets if necessary.

1. Public agency involved in this transaction: City of New Bedford
[Name of Jurisdiction]

2. Complete legal description of the property:

3. Type of transaction: Sale _____ Lease or rental for _____ [term]:

4. Seller(s) or Lessor(s): Paul A. Piva _____

Purchaser(s) or Lessee(s): City of New Bedford

5. Names and addresses of all persons who have or will have a direct or indirect beneficial interest in the real property described above.

Note: If a corporation has, or will have a direct or indirect beneficial interest in the real property, the names of all stockholders must also be listed except that, if the stock of the corporation is listed for sale to the general public, the name of any person holding less than 10 percent of the outstanding voting shares need not be disclosed.

NOT APPLICABLE

Name	Address
_____	_____
_____	_____
_____	_____

None of the persons listed in this section is an official elected to public office in the Commonwealth of Massachusetts, or is an employee of the Division of Capital Asset Management and Maintenance, except as noted below:

NOT APPLICABLE

Name	Title or Position
_____	_____
_____	_____

6. This section must be signed by the individual(s) or organization(s) entering into this real property transaction with the public agency named in Item 1. If the form is signed on behalf of a corporation, it must be signed by a duly authorized officer of that corporation.

The undersigned acknowledges that any changes or additions to Item 4 of this form during the term of any lease or rental will require filing a new disclosure with the Division of Capital Asset and Management and Maintenance within 30 days following the change or addition.

The undersigned swears under the pains and penalties of perjury that this form is complete and accurate in all respects.

Paul A Piva

Signature

Paul A Piva

Printed Name

NOT APPLICABLE

Title:

10/1/20

Date:

Greetings to the City of New Bedford!

Thank you for sending us the RFP and we are hoping that my property is chosen by the City of New Bedford and its leaders.

My family has never done this type of transaction so we aren't familiar with all the specifics.

We are submitting our documents subject to the language in bold being modified as per the following explanation.

From what we read, it seems to be agreeable excluding the following matter below.

The main concern is the language on page 3 where it specifically says:

"No Vendor may withdraw his/her bid for a period of one year (365 days), excluding Saturdays, Sundays and legal holidays, after the actual date of the opening thereof."

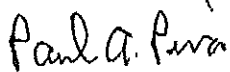
If we understand this correctly, should the City of New Bedford choose another party by 12/31/2020 per these documents, then my family and I would not be able to withdraw our bid and use our property including selling/leasing it out until sometime in April of 2022 but we would still have the obligation of paying the real estate taxes, etc.

As you can understand, this is something we can't agree too. Of course we would be happy to discuss a more practical time frame specifically 3-4 months.

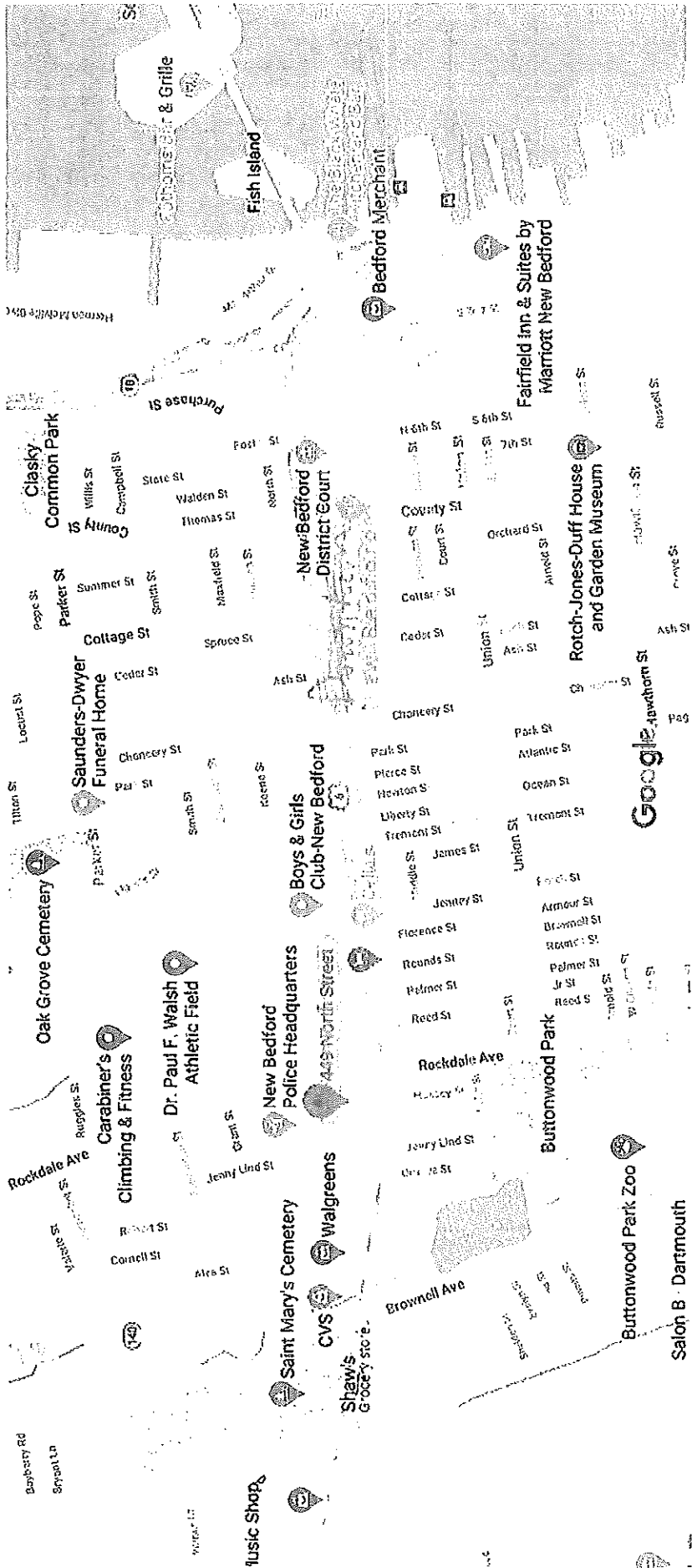
If this is not something the city can agree too, then please disregard our submission and please let us know when we can pick up our submission as it contains our personal information.

If this is agreeable, kindly review and we will hope we are chosen.

Thank you,



Paul A. Piva
Owner



Approximate

MORTGAGE INSPECTION PLAN

PROPERTY LOCATION: 449 NORTH STREET -- NEW BEDFORD, MA



PREPARED BY:

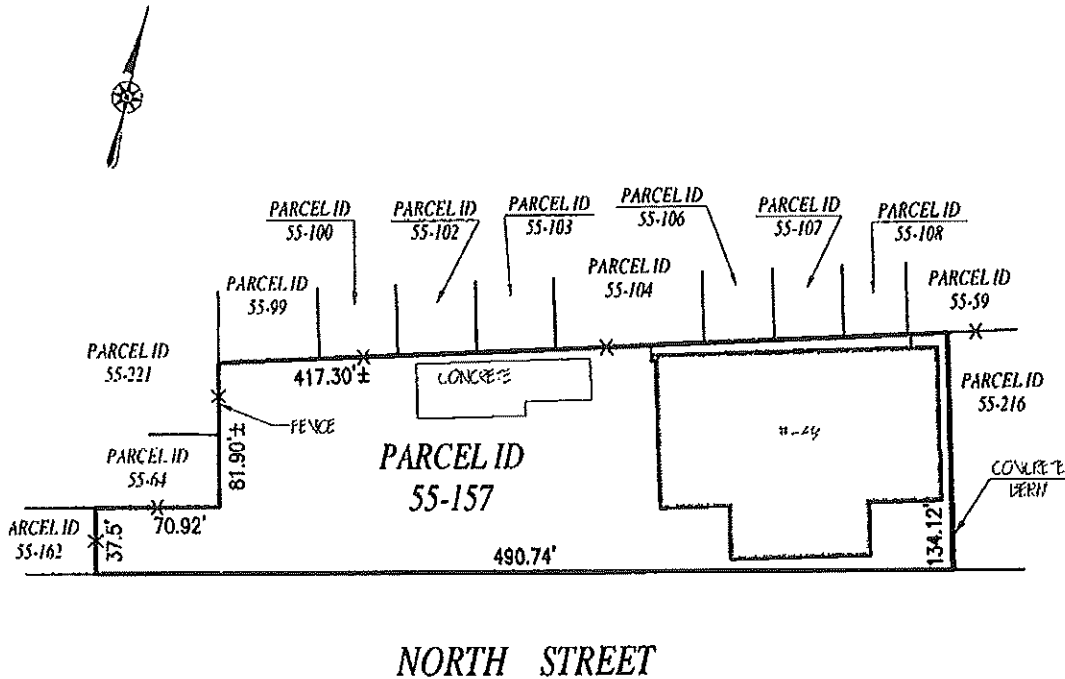


www.FarlandCorp.com

21 VENTURA DRIVE
DARTMOUTH, MA 02747
P. 508.717.3479

- ENGINEERING
- SITEWORK
- LAND SURVEYING
- DEVELOPMENT

NOTE: THIS PLAN IS NOT TO BE USED FOR PERMITTING PURPOSES.



NOTE: EXISTING FENCE, CONCRETE, AND CONCRETE BERM APPEAR TO BE CLOSE TO PROPERTY LINE. AN ACCURATE INSTRUMENT SURVEY WOULD BE REQUIRED TO VERIFY THE LOCATION RELATIVE TO POTENTIAL ENCROACHMENT.

REF: DEED BOOK 1816 PAGE 1018

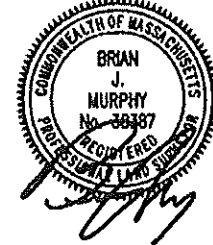
I certify to STELLA XIFARAS and PAUL A. PVA and that there are no visible encroachments or easements except as shown and that this Plan was prepared under my immediate supervision.

FLOOD DETERMINATION:

By graphic plotting only the BUILDING shown hereon DOES NOT fall within a special flood hazard zone as delineated on the Flood Insurance Rate Map 2500SC0389F, effective date: JULY 7, 2009

ZONING DETERMINATION

Our measurements indicate that the location of the BUILDING shown on this plan is close to the property line. A zoning determination cannot be made without an instrument survey.



SCALE: 1" = 80'

DATE: 09/30/20

JOB NO: 20-602

PLEASE NOTE: The structure(s) as shown on this plot plan are approximate only. An actual survey is necessary for a precise determination of the building location and encroachments, if any exist, either way across property lines. This plan must NOT be used for recording purposes or for use in preparing deed descriptions and must NOT be used for variance or building plan purposes. This plan must NOT be used for locating property lines. Verification of building locations, property line dimensions, fences or lot configuration can only be accomplished by an accurate instrument survey which may reflect different information than what is shown here on. Please note that this is "NOT A BOUNDARY SURVEY" and is "FOR MORTGAGE PURPOSES ONLY".

6. (3)

AFFIDAVIT OF OWNERSHIP:

This is to certify that I, Paul A. Piva, am the owner of 449 North Street, New Bedford, MA 02740, Book #01816 and Page #1018, dated January 16, 1981 in the Bristol County (S.D.) Registry of Deeds.

Paul A. Piva

October 14, 2020

Witness my hand and seal this 14 day of October, 2020

The Commonwealth of Massachusetts

Bristol, ss

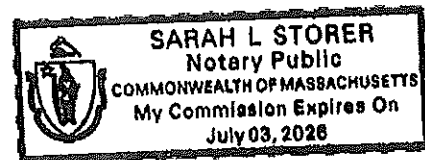
October 14, 2020

Then personally appeared the above-named Paul A. Piva and acknowledged the foregoing instrument to be his free act and deed before me.

Sarah L. Storer

Notary Public

My Commission Expires: 7-3-20



6. (4)

449 North Street
New Bedford, MA 02740

I have owned the property above for approximately 40 years. To the best of my knowledge, the property has the following:

- a. City sewer & water
- b. Telephone
- c. Easement by the electric company
- d. Three phase electric power
- e. Natural gas
- f. Two loading docks
- g. Six offices
- h. Three showrooms
- i. Huge storage area
- j. Two bathrooms and one full bath with shower
- k. Parking for 75+ cars
- l. Loft storage area

Signed,



Paul A Piva

October , 2020

6. (6)

1816 MAR 1918

By *Ed. Taylor*
8-31-18 2197-28

MASSACHUSETTS NOTELANDS DEED REGISTRATION 1900

463

MARZTA SEALY CORP.

A corporation duly established under the laws of MASSACHUSETTS
and having its usual place of business at Boston

Suffolk County Massachusetts, in consideration paid in the
amount of One Hundred Thirty-Eight Thousand (\$138,000.00) Dollars
grants to PAUL H. PIVA and ROSEMARY PIVA, husband and wife as joint tenants,

of 148 Bellevue Street, New Bedford, MA with certain easements

On lands in New Bedford, Bristol County, Massachusetts with the building thereon
known as and numbered 148 North Street, New Bedford, Massachusetts containing
two parcels bounded and described as follows:

PARCEL 1

beginning at the southwest corner of the land hereby conveyed and the
southeast corner of land of Tide Water Associated Oil Company, at a
point in the north line of North Street, distant westerly therein one
hundred six and 18/100 (106.18) feet from its intersection with the
west line of Beakdale Avenue, thence northerly by said land of Tide
Water Associated Oil Company one hundred thirty-four and 12/100
[134.12] feet to the south line of land of Antoni & Carol Chojacki;
thence westerly by last named land, land now or formerly of Thomas H.
Malone, land of other owners and land now or formerly of Mary E.
Deason four hundred seventeen and 30/100 (417.30) feet, more or less,
to the southwest corner of said Deason land and the northwest corner
of the land hereby conveyed; thence westerly by land now or formerly
of Charles G. and Marriet M. Cornell, Mary E. Deason and another owner
one hundred nineteen and 4/10 (119.4) feet, more or less, to said north
line of North Street, and thence easterly therein four hundred twenty
and 12/100 (420.32) feet to the point of beginning. Containing
22,947 square feet, more or less.

Being the same premises conveyed to the grantor by deed of Hyman Miller
dated October 23, 1947 recorded in Bristol South District Registry of
Deeds Book 331, Page 355.

PARCEL 2

beginning at a drill hole in the southwest corner of the premises, said
point being Fifty-nine and 50/100 (59.50) feet from the intersection of the
North line of North Street with the East line of Jenny Lind Street; thence
running northerly thirty-seven and 5/10 (37.5) feet to a stake; thence turn-
ing and running easterly in line of land now or formerly of Mary E. Deason
seventy and 12/100 (70.12) feet to a stake; and thence turning and running
southerly thirty-seven and 5/10 (37.5) feet in line of land now or formerly
of Marzta Sealey Corp. to the North line of North Street; thence westerly
therein seventy and 12/100 (70.12) feet to a drill hole and point of begin-
ning. Containing nine and 73/100 (9.73) square rods, more or less.

Being the same premises conveyed to grantor by William S. Downey dated
September 2, 1910 recorded in said Deeds at Book 1322, Page 121.

Subject to such restrictions and encumbrances of record if any there be.



Its authorized officers, the said WARREN REALTY CORP.
 has caused the foregoing and to be hereto affixed and these presents to be signed, acknowledged and
 delivered to its clerk and behalf by Howard H. Miller
 its President and Treasurer hereto duly authorized, On 11th
 day of January in the year one thousand nine hundred and eighty-one.
 Signed and sealed in presence of
WARREN REALTY CORP.
Howard H. Miller
 by Howard H. Miller, Vice President

The Commonwealth of Massachusetts

Suffolk, ss.

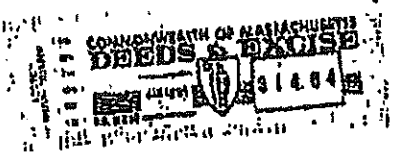
January 19 1981

Then personally appeared the above named Howard H. Miller, President and Treasurer
 and acknowledged the foregoing instrument to be the deed and deed of the Warren Realty Corp.

Before me

James J. [Signature]
 Notary Public

My commission expires Sept 22 1983



Received & Recorded Jan. 16, 1981 at 11:30 hrs. 6 cents.

Attest John [Signature] Registrar

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