

Function Code Report
September 2020

5A

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
S1110 School Committee	17,890	0	17,890	7,280.00	491.73	10,118	43.44%
S210 Superintendent	509,985	0	509,985	99,699.96	89.00	410,196	19.57%
S220 Asst Superintendent	219,149	-869	218,280	43,527.15	0.00	174,752	19.94%
S1230 District-Wide Administra	248,182	0	248,182	45,296.87	4,381.92	198,503	20.02%
S1410 Finance and Business	1,247,647	0	1,247,647	287,092.20	13,832.40	946,721	24.12%
S1420 Human Resources	534,976	0	534,976	139,678.27	255.88	395,042	26.16%
S1430 Legal for School Committ	190,000	0	190,000	10,722.90	124,277.10	55,000	71.05%
S1435 Legal Settlements	95,000	0	95,000	0.00	0.00	95,000	0.00%
S1450 District-Wide MIS	190,328	0	190,328	1,205.42	8,874.33	180,248	5.30%
S2110 Curriculum Dir Superviso	2,548,848	-7,301	2,541,547	301,392.76	1,238.34	2,238,916	11.91%
S2130 Instr Tech Train	258,122	0	258,122	43,179.43	0.00	214,943	16.73%
S2210 Principals Office - Buil	7,222,467	-1,070	7,221,397	847,907.97	24,885.13	6,348,604	12.09%
S2250 Principals Technology-Bu	15,807	0	15,807	0.00	240.47	15,567	1.52%
S2305 Classroom Teachers	74,856,491	0	74,856,491	3,184,151.98	0.00	71,672,339	4.25%
S2320 Medical/Therapeutic Serv	4,335,452	0	4,335,452	239,530.25	40,000.00	4,055,922	6.45%
S2324 Substitutes Long Term	0	0	0	-285.08	0.00	285	100.00%
S2325 Substitutes Short Term	1,100,000	0	1,100,000	37,474.50	0.00	1,062,526	3.41%
S2330 Non-Clerical Paraprofess	3,045,788	0	3,045,788	139,075.98	0.00	2,906,712	4.57%
S2340 Librarians _ Media Direc	167,821	0	167,821	6,205.30	0.00	161,616	3.70%
S2345 Distance Learn/Online Co	82,050	0	82,050	67,815.00	0.00	14,235	82.65%
S2352 Instructional Coaches	178,182	0	178,182	6,771.43	0.00	171,411	3.80%
S2353 Teacher/Instruc Staff-Pr	0	0	0	-3,883.97	0.00	3,884	100.00%
S2356 Professional Dev Staff	61,960	0	61,960	0.00	1,522.05	60,438	2.46%
S2358 Professional Development	236,477	12,610	249,087	3,984.87	43,169.77	201,932	18.93%
S2410 Textbks _ Software/Media	301,114	982	302,096	1,145.70	39,903.36	261,047	13.59%
S2415 Other Instruc Mats - Lib	231,547	-95,985	135,562	6,019.93	31,873.80	97,668	27.95%
S2420 Instructional Equipment	159,034	-1,330	157,704	3,245.16	5,192.68	149,266	5.35%
S2430 General Supplies	445,942	-1,532	444,410	12,378.59	102,650.21	329,381	25.88%
S2440 Other Instructional Serv	538,979	-600	538,379	554.05	117,805.95	420,019	21.98%
S2451 Classroom Instructional	772,339	0	772,339	2,730.00	238,513.76	531,095	31.24%
S2453 Other Instructional Hard	229,753	0	229,753	0.00	429.00	229,324	0.19%
S2455 Instructional Software	273,678	95,735	369,413	125,104.00	32,871.07	211,438	42.76%
S2710 Guidance / Adjustment Co	5,610,029	0	5,610,029	297,844.06	0.00	5,312,185	5.31%
S2720 Testing _ Assessment	168,600	0	168,600	1,499.40	1,524.00	165,577	1.79%
S2700 Psychological Services	3,587,847	0	3,587,847	161,831.49	551,663.17	2,874,352	19.89%
S3100 Attend Parent Liaison Se	1,179,083	130	1,179,213	118,340.98	20,678.98	1,040,193	11.79%
S3200 Health Services	3,177,075	-130	3,176,945	182,100.79	4,682.18	2,990,162	5.88%
S3300 Student Transportation S	176,251	0	176,251	42,205.24	0.00	134,046	23.95%
S3301 Transportation to Sch w-	9,254,340	0	9,254,340	0.00	9,065,580.00	188,760	97.96%
S3302 Transportation to Sch ou	3,102,572	0	3,102,572	54,004.33	1,500,000.00	1,548,568	50.09%
S3310 Operation of School Buse	4,250	0	4,250	377.39	2,847.61	1,025	75.88%
S3320 Transportation	20,000	0	20,000	13,810.55	0.00	6,189	69.05%
S3350 Maintenance School Buses	12,500	0	12,500	285.30	714.70	11,500	8.00%
S3510 Athletics Services	852,356	0	852,356	16,247.19	18,635.50	817,473	4.09%
S3520 Other School Services	514,104	0	514,104	50,192.94	815.68	463,095	9.92%
S3600 School Security	719,539	0	719,539	25,302.05	14,457.00	679,780	5.53%
S4110 Custodial Services	4,874,762	0	4,874,762	802,573.08	202,942.93	3,869,246	20.63%
S4120 Heating of Buildings	1,236,385	0	1,236,385	5,229.39	289,456.11	941,700	23.83%
S4130 Utility Services	2,380,877	0	2,380,877	120,648.34	2,116,298.86	143,930	93.95%
S4210 Maintenance of Grounds	190,580	0	190,580	25,281.21	24,390.24	140,909	26.06%
S4220 Maintenance of Buildings	1,481,283	0	1,481,283	236,424.49	0.00	1,244,859	15.96%
S4230 Maintenance of Equipment	215,340	-300	215,040	5,030.63	24,731.35	185,278	13.84%
S4235 Gas Vehicles	24,000	0	24,000	2,861.56	21,138.44	0	100.00%
S4300 Extraordinary Maintenanc	2,159,200	0	2,159,200	152,032.05	597,449.04	1,409,719	34.71%
S4400 Networking Telecommunica	855,881	0	855,881	179,316.32	32,931.36	643,633	24.80%
S4450 Technology Maintenance	734,642	0	734,642	432,298.01	152,869.56	149,474	79.65%
S5150 Employee Separation Cost	905,000	0	905,000	106,446.65	0.00	798,553	11.76%
S5200 Insurance Programs	28,083,428	0	28,083,428	6,070,657.21	2,623,852.50	19,388,918	30.96%
S5260 Other Non-Employee Insur	135,000	0	135,000	0.00	0.00	135,000	0.00%
S5300 Rental-Lease of Equipmen	1,516,461	-340	1,516,121	483,381.08	902,533.49	130,206	91.41%
S5350 Rental-Lease of Building	6,000	0	6,000	0.00	0.00	6,000	0.00%
S5550 Crossing Guards	60,000	0	60,000	0.00	0.00	60,000	0.00%
S6200 Civic Activities	208,640	0	208,640	37,659.63	2,349.67	168,631	19.18%
S6900 Transportation Svc NonPu	212,400	0	212,400	0.00	200,000.00	12,400	94.16%
S7500 Acquisition of Vehicles	38,217	0	38,217	38,217.23	0.00	0	100.00%
S9100 Prog w/Other Dist in MA	115,850	0	115,850	0.00	0.00	115,850	0.00%
S9130 Charter School Transport	610,000	0	610,000	0.00	0.00	610,000	0.00%
S9100 Tuition to Out of Distri	550,000	0	550,000	0.00	0.00	550,000	0.00%
S9300 Tuition to Non-Public Sc	1,065,000	0	1,065,000	0.00	0.00	1,065,000	0.00%
S9400 Tuition to Collaborative	2,810,000	0	2,810,000	129,486.44	631,330.00	2,049,184	27.08%
Expense Total	179,162,500	0	179,162,500	15,450,586.65	19,836,370.32	143,875,543	19.70%
Grand Total	179,162,500	0	179,162,500	15,450,586.65	19,836,370.32	143,875,543	19.70%

Function Code Report
September 2020

5A

09/24/20			
FY21 REVISED BUDGET			
	AVAILABLE BUDGET	% Available	CATEGORY
5,150,850	4,390,034	85%	Special Education Tuition
208,640	168,631	81%	Adult Ed
14,084,248	8,071,846	57%	Facilities & Maintenance
1,796,658	988,923	55%	Technology
29,123,428	20,322,472	70%	Retirement Insurance
18,058,086	16,438,391	91%	Counseling Student support
3,061,960	2,285,333	75%	Admin
79,741,379	76,255,377	96%	Teaching Services
2,949,656	2,229,239	76%	Instructional supplies
10,021,066	8,802,463	88%	School leadership
12,880,530	1,962,488	15%	Transportation
2,085,999	1,960,349	94%	Athletics /Security/Misc
\$ 179,162,500	\$ 143,875,543	80%	

09/30/19			
FY20 REVISED BUDGET			
	AVAILABLE BUDGET	% Available	CATEGORY
3,997,500	2,974,129	74%	Special Education Tuition
206,147	163,167	79%	Adult Ed
12,732,278	5,315,035	42%	Facilities & Maintenance
1,773,464	1,097,617	62%	Technology
2,620,784	1,831,063	70%	Retirement Insurance
18,955,921	12,436,829	66%	Counseling Student support
2,809,437	1,906,260	68%	Admin
77,375,078	74,905,683	97%	Teaching Services
3,333,297	1,889,558	57%	Instructional supplies
9,269,522	7,908,733	85%	School leadership
12,001,232	525,293	4%	Transportation
1,676,339	1,297,791	77%	Athletics /Security/Misc
\$ 146,750,999	\$ 112,251,159	76%	

FY21 Salary Spend Down Report					
Original Budget		115,760,901.00		Bi-Weekly Payroll	Balance
Transfers Out		-			
Transfer In		-			
Revised Budget		115,760,901.00			
7/4/20	Summer Accrual		(12,415,479.33)	3,502,696.11	124,673,684.22
7/18/20	Split Payroll (Accrued to FY20)		(563,040.21)	3,511,011.87	121,725,712.56
8/1/20				3,545,744.88	118,179,967.68
8/15/20				3,317,234.34	114,862,733.34
8/29/20	2nd week is 53rd week UA, UB			2,274,690.92	112,588,042.42
* 9/12/20	1st week ending of the new school year			4,270,666.67	108,317,375.75
9/26/20				4,525,396.00	103,791,979.75
10/10/20				4,507,562.00	99,284,417.75
10/24/20				4,525,396.00	94,759,021.75
11/7/20				4,507,562.00	90,251,459.75
11/21/20				4,525,396.00	85,726,063.75
12/5/20				4,507,562.00	81,218,501.75
12/19/20				4,525,396.00	76,693,105.75
1/2/21				4,507,562.00	72,185,543.75
1/16/21				4,525,396.00	67,660,147.75
1/30/21				4,507,562.00	63,152,585.75
2/13/21				4,507,562.00	58,645,023.75
2/27/21				4,525,396.00	54,119,627.75
3/13/21				4,507,562.00	49,612,065.75
3/27/21				4,525,396.00	45,086,669.75
4/10/21				4,507,562.00	40,579,107.75
4/24/21				4,525,396.00	36,053,711.75
5/8/21				4,507,562.00	31,546,149.75
5/22/21				4,525,396.00	27,020,753.75
6/5/21				4,507,562.00	22,513,191.75
6/19/21	Last pay for 42 week UA, UB			4,525,396.00	17,987,795.75
7/3/21	8 days to accrue back to 21			562,272.00	17,425,523.75
	Service Transfers To Date		29.51	-	17,425,494.24
	Anticipated Service Transfer Reimbursements		(209,793.00)	-	17,635,287.24
	Voids/Handwrites To Date		-	-	17,635,287.24
	Lump Sum(RETIREEES) & Summer Accrual		16,313,962.69	-	1,321,324.55
	Custodial & ROTC Reimbursements to date		(19,531.62)	-	1,340,856.17
	ROTC Reimb Reimbursement (remaining)		97,658.10	-	1,243,198.07
	Retirement Payouts		855,000.00	-	388,198.07
	Longevity		485,250.00	-	(97,051.93)
	Sick Incentive		20,000.00	-	(117,051.93)
	Vacation Pay Paras/School Year Secretaries		150,000.00	-	(267,051.93)
	NBEA Reimbursement		(89,186.00)	-	(177,865.93)
* Current payroll warrant					

5A

TRANSFER OF FUNDS

9/25/2020

FOR APPROVAL FROM ORG	FUNC	OBI	DESCRIPTION	TO ORG	FUNC	OBI	DESCRIPTION	AMOUNT	REASON
S0789550	2430	540005	Hay/Mac Classroom Supplies	S0783150	2410	540005	Hay/Mac Workbooks	\$4,556.48	Scholastic Weekly Readers
S1358440	5300	520004	Taylor Lease Equipment	S1359540	4230	520004	Taylor Maintenance of Equipment	\$21.00	Meter Overage for Copier
S1405450	2455	540005	Winslow Instructional Software	S1403150	2410	540005	Winslow Workbooks	\$103.36	Workbooks for new classroom
S2069541	2320	520004	Med/Therapeutic Services	S2069516	2800	511110	Psychological Services Salaries	\$20,000.00	Vendor moved to payroll
S2069540	2440	520004	Other Inst Services SPED	S2068430	2110	511110	Translator Sped Other Salaries	\$5,000.00	Vendor moved to payroll
S4109552	4230	540005	Normandin Maintenance Equipment	S4109553	2430	540005	TR Sped Classroom Supplies	\$1,030.00	Funds budgetted in incorrect line
S1405450	2455	540005	Winslow Instructional Software	S1403150	2410	540005	Winslow Workbooks	\$5,156.24	Wilson Foundations
S1405450	2455	540005	Winslow Instructional Software	S1409550	2430	540005	Winslow Classroom Supplies	\$9,453.86	Additional supplies
S4159550	2415	540005	Library Supplies Roosevelt	S4155480	2451	580008	Class Instruct Equipment Roosevelt	\$3,000.00	Additional Laptops
S2060650	2110	521050	Director Sped Other Expenses	S2069550	2430	540005	Instructional SPED Supplies	\$2,000.00	SPED Supplies
S2484851	2720	540005	Guidance Systemwide Testing Supplies	S2069552	2800	540005	Psychological Service Supplies	\$19,000.00	Psychological Testing Materials
S1353150	2410	540005	Taylor Workbooks	S1358480	2210	580008	Taylor Principal Equipment	\$319.59	New Monitor
S1353150	2410	540005	Taylor Workbooks	S1355481	2453	580008	Taylor Other Instr Equipment	\$1,204.76	New Document Cameras
INFORMATIONAL:									
S0128442	5300	520004	Lease Equipment Ed Access	S0078440	5300	520004	Lease Equipment PWC	\$2,160.00	Copier Early Childhood
S2545480	2451	580008	Class Instruct Systemwide Equipment	S5055481	2451	580008	Class Instruct NBHS Equipment	\$30,050.00	Balance of Laptop purchase at High School

FY 21 GENERAL EXPENSE BUDGET REPORT					9/24/2020
DEPARTMENTS AND PROGRAMS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ADULT EDUCATION	6,275.00	0	2,350	3,925	37.4%
DEPUTY SUPERINTENDENT	24,193.00	3,594	3,329	17,270.56	28.6%
EDUCATIONAL ACCESS & PATHWAYS	94,182.00	10,248	10,883	73,051	22.4%
ELEMENTARY AFTER SCHOOL PROGRAM	38,800.00	0	0	38,800	-
FACILITIES	3,072,933.00	234,456	831,816	2,006,661	34.7%
FAMILY REGISTRATION CENTER	113,049.00	2,173	10,863	100,013	11.5%
FINANCE & OPERATIONS <i>(now includes health ins)</i>	29,069,408.00	6,379,370	3,158,768	19,531,270	32.8%
FINE ARTS	121,862.00	3,622	9,663	108,577	10.9%
GUIDANCE & PUPIL PERSONNEL	33,380.00	671	3,956	28,753	13.9%
HEALTH SERVICES	73,130.00	40,282	4,190	28,658	60.8%
HUMAN CAPITAL SERVICES	95,308.00	48,068	5,854	41,386	56.6%
OFFICE OF INSTRUCTION	247,245.00	894	76,420	169,931	31.3%
ORIENTING TEENS	11,901.00	731	2,500	8,670	27.1%
PHYSICAL EDUCATION, HEALTH & ATHLETICS	89,144.00	13,710	12,253	63,181	29.1%
SCHOOL COMMITTEE	17,890.00	7,280	492	10,118	43.4%
SEA LAB	51,454.00	2,313	16,367	32,774	36.3%
SPECIAL EDUCATION	7,733,884.00	260,141	1,373,507	6,100,236	21.1%
SUPERINTENDENT	183,396.00	16,381	118,847	48,167	73.7%
TECHNOLOGY SERVICES	1,863,328.00	436,719	161,485	1,265,124	32.1%
TRANSPORTATION	13,560,482.00	68,675	10,768,045	2,723,762	79.9%
UTILITIES	3,849,469.00	186,054	2,438,997	1,224,418	68.2%
WRAPAROUND & FAMILY ENGAGEMENT	250,387.00	1,306	22,842	226,239	9.6%
TOTAL ALL SCHOOLS & DEPARTMENTS SEPTEMBER 2020	63,401,599.00	8,023,334	19,835,620	35,542,645	43.9%

FY 21 GENERAL EXPENSE BUDGET REPORT					9/24/2020
SCHOOLS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
ASHLEY ELEMENTARY SCHOOL	35,512.00	2,003	11,130	22,379	37.0%
BROOKS ELEMENTARY SCHOOL	32,089.00	2,078	13,155	16,856	47.5%
CAMPBELL ELEMENTARY SCHOOL	42,025.00	1,084	7,283	33,658	19.9%
CARNEY ACADEMY	84,822.00	5,915	29,919	48,988	42.2%
CONGDON ELEMENTARY SCHOOL	23,447.00	1,220	8,777	13,450	42.6%
DEVALLES ELEMENTARY SCHOOL	26,581.00	2,313	6,859	17,409	34.5%
GOMES ELEMENTARY SCHOOL	52,735.00	5,049.71	11,663	36,022.38	31.7%
HATHAWAY ELEMENTARY SCHOOL	26,099.00	1,083	659	24,358	6.7%
HAYDEN MCFADDEN ELEMENTARY SCHOOL	76,147.00	5,846	43,963	26,339	65.4%
JACOBS ELEMENTARY SCHOOL	48,416.00	2,047	9,340	37,030	23.5%
LINCOLN ELEMENTARY SCHOOL	103,333.00	4,232	26,044	73,057	29.3%
PACHECO ELEMENTARY SCHOOL	48,527.00	1,620	12,246	34,662	28.6%
RKER ELEMENTARY SCHOOL	76,244.00	26,657	15,905	33,682	55.8%
PULASKI ELEMENTARY SCHOOL	140,179.00	5,574	40,031	94,574	32.5%
RENAISSANCE	39,491.00	1,321	15,505	22,664	42.6%
RODMAN ELEMENTARY SCHOOL	30,014.00	4,755	9,428	15,831	47.3%
SWIFT ELEMENTARY SCHOOL	41,688.00	6,126	15,735	19,827	52.4%
TAYLOR ELEMENTARY SCHOOL	32,630.00	2,038	12,842	17,750	45.6%
WINSLOW ELEMENTARY SCHOOL	38,122.00	6,053	13,006	19,063	50.0%
KEITH MIDDLE SCHOOL	148,205.00	38,623	39,844	69,739	52.9%
NORMANDIN MIDDLE SCHOOL	190,265.00	40,776	77,695	71,794	62.3%
ROOSEVELT MIDDLE SCHOOL	158,612.00	38,053	45,413	75,146	52.6%
HIGH SCHOOL	1,259,381.00	100,182	318,733	840,466	33.3%
TRINITY DAY ACADEMY	35,300.00	1,398	10,739	23,163	34.4%
WHALING CITY JR/SR HIGH SCHOOL	10,635.00	600	6,282	3,753	64.7%

REVOLVING FUNDS

1223 FACILITIES				
	Starting Balance	Revenue	Expenses	Balance
FY17	73,244.03	154,775.78	77,382.76	150,637.05
FY18	150,637.05	191,187.82	29,986.45	311,838.42
FY19	311,838.42	184,625.06	98,930.15	397,533.33
FY20	397,533.33	104,788.80	190,731.32	311,590.81
FY21	311,590.81	3,104.96	84,628.34	230,067.43

1224 Athletic Revolving				
	Starting Balance	Revenue	Expenses	Balance
FY17	43,177.27	78,114.50	69,818.81	51,472.96
FY18	51,472.96	85,654.09	86,096.00	51,031.05
FY19	51,031.05	81,147.19	74,280.89	57,897.35
FY20	57,897.35	79,436.48	62,416.39	74,917.44
FY21	74,917.44	30.78	102.00	74,846.22

1225 Occ Ed				
	Starting Balance	Revenue	Expenses	Balance
FY17	186,235.74	48,677.00	20,756.59	214,156.15
FY18	214,156.15	60,796.37	50,999.74	223,952.78
FY19	223,952.78	59,716.56	46,232.70	237,436.64
FY20	237,436.64	43,124.91	33,841.09	246,720.46
FY21	246,720.46	-	4,262.88	242,457.58

1226 Circuit Breaker				
	Starting Balance/Carryover	Revenue	Expenses	Balance
FY17	2,157,934.45	1,715,106.00	2,335,406.32	1,537,634.13
FY18	1,537,634.13	2,442,526.00	1,537,634.50	2,442,525.63
FY19	2,442,525.63	2,521,906.00	2,442,525.98	2,521,905.65
FY20	2,521,905.65	2,411,094.00	2,591,905.65	2,341,094.00
FY21	2,341,094.00	-	2,369,687.96	(28,593.96)

1227 Special Services				
	Starting Balance	Revenue	Expenses	Balance
FY17	22,124.43	1,456.04	5,395.52	18,184.95
FY18	18,184.95	261.71	3,778.42	14,668.24
FY19	14,668.24	164.29	644.27	14,188.26
FY20	14,188.26	-	14,188.26	-
FY21	-	-	-	-

1231 Continuing Ed				
	Starting Balance	Revenue	Expenses	Balance
FY17	34,521.99	90,831.88	121,960.91	3,392.96
FY18	3,392.96	66,242.00	52,246.64	17,388.32
FY19	17,388.32	65,567.25	62,360.60	20,594.97
FY20	20,594.97	92,076.25	115,185.97	(2,514.75)
FY21	(2,514.75)	345.00	22,056.30	(24,226.05)

1236 Tangible				
	Starting Balance	Revenue	Expenses	Balance
FY17	7,858.82	1,193.51	-	9,052.33
FY18	9,052.33	13,653.70	10,212.05	12,493.98
FY19	12,493.98	15,377.88	549.55	27,322.31
FY20	27,322.31	6,603.82	-	33,926.13
FY21	33,926.13	-	2,481.60	31,444.53

1253 Sea Lab				
	Starting Balance	Revenue	Expenses	Balance
FY17	103,634.75	103,082.50	95,059.96	111,657.29
FY18	111,657.29	116,993.61	102,555.14	126,095.76
FY19	126,095.76	113,509.00	104,186.97	135,417.79
FY20	135,417.79	36,035.00	122,415.84	49,036.95
FY21	49,036.95	590.00	28,754.66	20,872.29

3537 Donation Accounts				
	Starting Balance	Revenue	Expenses	Balance
FY17	14,852.22	17,923.47	1,439.31	31,336.38
FY18	31,336.38	132,955.28	71,850.52	92,441.14
FY19	92,441.14	67,451.85	18,613.54	141,279.45
FY20	141,279.45	41,539.27	42,285.16	140,533.56
FY21	140,533.56	38,122.68	34,889.41	143,766.83

1203 Sped Stabilization				
	Starting Balance	Revenue	Expenses	Balance
FY18	-	33,747.57	-	33,747.57
FY19	33,747.57	61,328.74	8,240.00	86,836.31
FY20	86,836.31	54,141.50	21,310.00	119,667.81
FY21	119,667.81	-	-	119,667.81

1202 School Choice				
	Starting Balance	Revenue	Expenses	Balance
FY20	-	157,081.00	14,680.00	142,401.00
FY21	142,401.00	32,496.00	3,054.96	171,842.04
				-

5A

9/23/2020

FY 19 FISCAL BUDGET REPORT

GRANTS FY19	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4360 PRINCIPAL DISCRETIONARY	96,000	91,140	-	4,860	94.9%
4706 PACHECO BASEBALL FIELD	32,190	27,969	-	4,221	86.9%
4743 PLTW GATEWAY	24,000	12,450	2,250	9,300	61.2%
TOTAL FY19 GRANTS	152,190	131,559	2,250	18,381	87.9%

9/23/2020

FY 20 FISCAL BUDGET REPORT

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4301 NEA STUDENT SUCCESS GRANT	5,000	2,774		2,226.00	55.5%
4306 KEYS OF INSPIRATION	30,000	2,650	-	27,350	8.8%
4309 CAPITAL SKILLS WORKFORCE GRANT	5,000	4,272	200	528	89.4%
4310 BIG YELLOW BUS	1,750	1,320	-	430	75.4%
4329 BAYCOAST/COMCAST	20,000	289	19,722	(10)	100.1%
4332 RENAISSANCE MCC FIELD TRIPS	1,594	812	-	782	50.9%
4344 PACHECO READERS	11,000	8,493	-	2,507	77.2%
4350 BRISTOL COUNTY SAVINGS BANK	25,000	1,721	8,500	14,779	40.9%
4355 CARNEY FOUNDATION DEV/CONG	5,000			5,000	0.0%
4359 MASS LIFE SCIENCES	31,602	14,812		16,790	46.9%
4360 PRINCIPALS DISCRETIONARY	100,000	19,342		80,658	19.3%
4362 MASSHIRE WORKFORCE BOARD	3,000	2,702		298	90.1%
4401 TITLE I	6,921,067	5,348,281	445,398	1,127,388	83.7%
4402 IDEA	3,886,087	2,675,322	3,327	1,207,438	68.9%
4406 TITLE III LEP SUPPORT	528,834	324,490	1,775	202,569	61.7%
4407 PERKINS GRANT	103,723	68,090	35,473	161	99.8%
4409 TITLE IIA	763,973	221,582	129,999	412,392	46.0%

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4411 Early Ed Sped	141,906	29,148	-	112,758	20.5%
4412 MCKINNEY VENTO	55,000	55,000	-	-	100.0%
4414 21st CCLC SY CONTINUATION	504,558	493,606	-	10,952	97.8%
4432 SCHOOL REDESIGN GRANT SUM	300,000	295,458	2,196	2,346	99.2%
4434 TITLE IV	395,224	235,541	45,896	113,787	71.2%
4475 TITLE III IMMIGRANT	46,148	43,148	3,000	-	100.0%
4501 MASS GRAD	67,988	62,169	-	5,819	91.4%
4511 21ST CCLC GOMES ELT	154,072	145,437	1,530	7,105	95.4%
4516 21st CCLC SPED	20,000	2,335	-	17,665	11.7%
4517 21ST CCLC PARKER OST	111,000	40,712	6,518	63,770	42.5%
4519 EMERGENCY AID FOR HOMELESS	26,505	22,476	971	3,058	88.5%
4543 TAG II	450,000	310,085	56,353	83,562	81.4%
4602 DEVEXP HQ SUMMER LEARNING	21,800	21,165	-	635	97.1%
4703 CAPITAL SKILLS GRANT	328,000	65,186	4,569	258,245	21.3%
4704 ENHANCED SCHOOL HEALTH	215,000	215,340	-	(340)	100.2%
4710 DTA	312,890	324,224	-	(11,334)	103.6%
4711 VOUCHER	110,000	102,169	-	7,831	92.9%
4715 INNOVATION PATHWAY GRANT	30,000	-	7,701	22,299	25.7%
4717 STARS RESIDENCY	5,000	4,900	-	100	98.0%

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
TOTAL FY20 GRANTS	15,737,721	11,165,051	773,128	3,799,544	75.9%

Personnel Report

October 5, 2020

A. APPOINTMENTS:

<u>Name</u>	<u>Position</u>	<u>School</u>
-------------	-----------------	---------------

UNIT A

Bethany Avila	Special Education Teacher – ELA	Keith Middle School
William Cauley	Special Education Facilitator	New Bedford High School
Susan D'Amore	Special Education Facilitator	Paul Rodrigues Administration Building
Calisa DeOliveira	Grade 1 Distance Teacher (currently Cohort D)	Taylor Elementary School
Emily Goyette	Science Teacher	Roosevelt Middle School
Keisha Julian	Grade 3 Teacher	Lincoln Elementary School
Mariesa Mills	Teacher of the Visually Impaired	Paul Rodrigues Administration Building
Jenna O'Leary	Grade 2 Distance Teacher (currently Cohort D)	Jacobs Elementary School
Maeghann Pineault	Grade 5 Teacher	Pulaski Elementary School
Baleigh Rooney	Grade 4 Teacher	Pacheco Elementary School
Sara Ventura	ASD Special Education Teacher	Roosevelt Middle School

UNIT B

Paul Bottome	Special Education Compliance Supervisor	Paul Rodrigues Administration Building
--------------	---	--

NON-UNION

Claudemyre Benoit	Building Based Substitute Teacher	Gomes Elementary School
Tricia Breton	Building Based Substitute Teacher	Normandin Middle School
Hannah Clougherty	Building Based Substitute Teacher	New Bedford High School
Lindsey Collyer	Building Based Substitute Teacher	Gomes Elementary School
Brittany Duarte	Building Based Substitute Teacher	Brooks Elementary School
Zachary Ford	Building Based Substitute Teacher	New Bedford High School
Eddie Jewel	Building Based Substitute Teacher	Keith Middle School
James Ordile	Building Based Substitute Teacher	Keith Middle School
Jennifer Pezzatti	Building Based Substitute Teacher	Hayden/McFadden Elementary School
Paige Philbin	Building Based Substitute Teacher	Congdon Elementary School
Kibi Williams-Brown	Building Based Substitute Teacher	Keith Middle School
Kelly Lawson	Building Based Substitute Teacher	Pulaski Elementary School
Christen Pereira	Building Based Substitute Teacher	Carney Academy
Megan Sylvia	Building Based Substitute Teacher	New Bedford High School
Randy Tavares	Behavior Assistant	Trinity Day Academy
Eddie Tirado	Behavior Assistant	New Bedford High School

AFSCME

Justin Gulmont	Provisional Jr. Custodian (2 nd shift, 3pm-11pm)	Normandin Middle School
Kerri Konerth	Provisional 6.5 hour Cafeteria Helper	New Bedford High School
Ian Langlois	Provisional Jr. Custodian (2 nd shift, 3pm-11pm)	Gomes Elementary School
Alex Ribeiro	Provisional Jr. Custodian (2 nd shift, 3pm-11pm)	Gomes Elementary School

Personnel Report

October 5, 2020

A. APPOINTMENTS (cont):

<u>Name</u>	<u>Position</u>	<u>School</u>
PARAPROFESSIONAL		
Johanelly Beltran	Paraprofessional 1:1	Hayden/McFadden Elementary School
Renae Conway	Paraprofessional 1:1 ASD	Ashley Elementary School
Tracie McCarty	Paraprofessional 1:1 ASD	Ashley Elementary School
Amber Pherber	Paraprofessional 2:1	Brooks Elementary School
Thomas Smith	Paraprofessional – CBIP	Pulaski Elementary School

B. RETIREMENTS:

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
UNIT A			
Mark Ledoux	February 2, 2021	Grade 5 Teacher	Rodman Elementary School

PARAPROFESSIONAL

Joan Burgess	September 15, 2020	Paraprofessional	Pulaski Elementary School
Susan Rysz	September 21, 2020	Paraprofessional PreK	Hathaway Elementary School

C. RESIGNATIONS:

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
UNIT A			
Alyssa Antonio	September 18, 2020	Integrated Preschool Teacher	Campbell Elementary School
Timothy Lee	September 1, 2020	Music Teacher	Parker Elementary School
Erin Lydon-King	September 23, 2020	Special Education Tutor	Pacheco Elementary School
Caitlin McDevitt	September 11, 2020	Reading Specialist	Congdon Elementary School
Jessica Murphy	October 23, 2020	Grade 6 Math/Science Teacher	Keith Middle School
Lenka Ward	September 22, 2020	Math Teacher	New Bedford High School

AFSCME

Jennifer Pimentel	June 18, 2020	Provisional Cashier	Lincoln Elementary School
Jennifer Tavares	September 18, 2020	Provisional Jr. Clerk Typist	Roosevelt Middle School

NON-UNION

Mara Boboruzian	September 11, 2020	Building Based Substitute Teacher	Lincoln Elementary School
-----------------	--------------------	-----------------------------------	---------------------------

Personnel Report October 5, 2020

C. RESIGNATIONS (cont):

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
<u>NON-UNION</u>			
Teresa Flynn	September 16, 2020	Human Capital Services Representative	Paul Rodrigues Administration Building
Miguel Vargas	September 11, 2020	School Safety Officer	Normandin Middle School

PARAPROFESSIONAL

Katelyn Aiello	September 2, 2020	Paraprofessional	Keith Middle School
Allyson Dmitruk	September 11, 2020	Building Paraprofessional	Brooks Elementary School
Alyssa Fernandes	September 17, 2020	Paraprofessional	Carney Academy
Amelia Kracik	September 4, 2020	Paraprofessional 2:1	Carney Academy
Kali Landry	September 3, 2020	Paraprofessional	Carney Academy
Jessica Santos	October 2, 2020	Paraprofessional 1:1	Hayden/McFadden Elementary School
Robin Warburton	September 2, 2020	Paraprofessional	New Bedford High School

D. TRANSFERS:

<u>Name</u>	<u>From</u>	<u>To</u>
-------------	-------------	-----------

UNIT A

Erin Baker	Grade 4 Teacher at Jacobs Elementary School	Grade 5 Teacher at Jacobs Elementary School
Carolyn Boucher	Reading Specialist at Campbell Elementary School	Grade 4 Teacher (currently Cohort D) at Campbell Elementary School
Andrew DaCunha	Reading Specialist at Lincoln Elementary School	Grade 1 Teacher (currently Cohort D) at Lincoln Elementary School
Jennifer Farland	Reading Specialist at Hathaway Elementary School	Grade 1 Teacher (currently Cohort D) at Hathaway Elementary School
Brittany Ferreira	Reading Specialist at Pacheco Elementary School	Grade 1 Teacher (currently Cohort D) at Pacheco Elementary School
Gayle Freitas	Special Education Teacher – Substantially Separate at Ashley Elementary School	Special Education Teacher – Substantially Separate at Carney Academy
Robin Lewis	Grade 2 Teacher at Jacobs Elementary School	Interventionist at Jacobs Elementary School
Robin Lewis	Interventionist at Jacobs Elementary School	Grade 2 Teacher at Jacobs Elementary School
Alexis Magoni	Reading Specialist at Gomes Elementary School	Dual Language Teacher (currently Cohort D) at Gomes Elementary School
Sharleen Mason	Interventionist at Hathaway Elementary School	Grade 2 Teacher (currently Cohort D) at Hathaway Elementary School
Colleen McLaughlin	Reading Specialist at DeValles Elementary School	Grade 4 Teacher (currently Cohort D) at DeValles Elementary School

Personnel Report

October 5, 2020

D. TRANSFERS (cont):

<u>Name</u>	<u>From</u>	<u>To</u>
-------------	-------------	-----------

UNIT A

Amanda Paiva	English as a Second Language Teacher at Pacheco Elementary School	Grade 5 Teacher (currently Cohort D) at Pacheco Elementary School
Irma Valerius	Teaching & Learning Specialist – ESL at Gomes Elementary School	Dual Language Teacher (currently Cohort D) at Gomes Elementary School
Ann Yeomans	Reading Specialist at Brooks Elementary School	English as a Second Language Teacher at Pacheco Elementary School

PARAPROFESSIONAL

Roxanne Garcia	Paraprofessional 1:1 at Normandin Middle School	Paraprofessional 2:1 at Ashley Elementary School
Genevor Monell	Paraprofessional at Hayden/McFadden Elementary School	Paraprofessional – Small Group at Pacheco Elementary School
Josephine Quiles	Paraprofessional – Preschool at Hathaway Elementary	Paraprofessional – Preschool at Taylor Elementary School

NON-UNION

Isa Fernandes	Family Registration Specialist at Paul Rodrigues Administration Building	Family Engagement Specialist at Paul Rodrigues Administration Building
---------------	--	--

6A



NEW BEDFORD PUBLIC SCHOOLS

PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4611

THOMAS ANDERSON
SUPERINTENDENT

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

KAREN A. TREADUP
DEPUTY SUPERINTENDENT

ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT
SERVICES

SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

MEMORANDUM TO APPROVE EXCESS PROPERTY

To: New Bedford School Committee;
Thomas Anderson, Superintendent

From: Andrew O'Leary, Asst. Superintendent of Finance & Operations

Date: October 1, 2021

Subject: **Excess Property Report – August 2020**

The enclosed surplus property reports have been circulated internally and, except where noted, there have been no requests for the material.

I am recommending that this material be declared as excess to the need of New Bedford Public Schools to be so reported to the City of New Bedford.

Attachment(s)





THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4514

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

KAREN A. TREADUP
DEPUTY SUPERINTENDENT

ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT
SERVICES

SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

MEMORANDUM TO DECLARE SURPLUS

To: Principals, Directors, Coordinators, Supervisors, and Technology Services

From: Andrew O'Leary, Assistant Superintendent of Finance & Operations

Date: September 1, 2020

Subject: **Surplus Property Report – August 2020**

The enclosed surplus property reports are forwarded for your information.

Please contact the originator for additional information.

Requests for surplus property should be made through the office of Finance & Operations.

Attachment(s)

**NEW BEDFORD PUBLIC SCHOOLS
SURPLUS REQUEST FORM**


Revised: December 2018

To: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations
 From: Melissa Rego, Principal
 Date: 8/17/20

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
29	Desktops	optiplex 780	11659	7131XQ1	Outdated and not able to be updated
		optiplex 780	11643	DW8LGQ1	Outdated and not able to be updated
		optiplex 780	11650	2C09XQ1	Outdated and not able to be updated
		optiplex 780	11652	3YZWMN1	Outdated and not able to be updated
		optiplex 780	11637	2CH4XQ1	Outdated and not able to be updated
		optiplex 780	11641	3YQTMN1	Outdated and not able to be updated
		optiplex 780	11658	6YL3XQ1	Outdated and not able to be updated
		optiplex 780	11632	DWBHGGQ1	Outdated and not able to be updated
		optiplex 780	11634	2BP9XQ1	Outdated and not able to be updated
		optiplex 780	11631	6ZT2XQ1	Outdated and not able to be updated
		optiplex 780	11639	2C25XQ1	Outdated and not able to be updated
		optiplex 780	11640	DVHFGQ1	Outdated and not able to be updated
		optiplex 780	11636	DW7GGQ1	Outdated and not able to be updated
		optiplex 780	11630	6YG0XQ1	Outdated and not able to be updated
		optiplex 780	11633	DWFFGQ1	Outdated and not able to be updated
		optiplex 780	11635	G3VH0R1	Outdated and not able to be updated
		optiplex 780	11645	6ZS0XQ1	Outdated and not able to be updated
		optiplex 780	11644	DVZLGQ1	Outdated and not able to be updated
		optiplex 780	11657	7040XQ1	Outdated and not able to be updated
		optiplex 780	11656	32B6XQ1	Outdated and not able to be updated
		optiplex 780	11651	2BF6XQ1	Outdated and not able to be updated
		optiplex 780	11646	F64VDG1	Outdated and not able to be updated
		optiplex 780	11655	2CK4XQ1	Outdated and not able to be updated

	optiplex 780	11649	G43F0R1	Outdated and not able to be updated
	optiplex 780	11638	DW8JGQ1	Outdated and not able to be updated
	optiplex 780	11642	3289XQ1	Outdated and not able to be updated
	optiplex 780	11647	6YM2XQ1	Outdated and not able to be updated
	optiplex 780	11653	DW3HGQ1	Outdated and not able to be updated
	optiplex 780	11648	BTQJHQ1	Outdated and not able to be updated
				Outdated and not able to be updated
				Outdated and not able to be updated
				Outdated and not able to be updated
				Outdated and not able to be updated
	Total 29			Outdated and not able to be updated
	Mice - 29			Not needed due to outdated computers

Signature: 

Name and Title: Melissa Rego

Dept. / School: Pulaski Elementary School

NEW BEDFORD PUBLIC SCHOOLS SURPLUS REQUEST FORM

Revised: December 2018

To: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations
 From: New Bedford High School - Whalers Rest
 Date: 09/10/2020

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
1	2-door Freezer	True Freezer TS-41F		1295028	not working

Signature: Bernadette Coelho
 Name and Title: Bernadette Coelho
 Dept. / School: New Bedford High School

Surplus Items May 2019

May 30, 2019

PLATE	NBPS #	YEAR	MAKE	VIN #	REASON
M73-398		1995	Jeep- Grand Cher	J4GZ58S3SC768428	Old Not Worth Investing \$
M82-018		2000	NPR-Box Truck	JALC4B142Y7002400	Old Not Worth Investing \$
M75-393		1997	GMC-Van (lift truck)	J8DF5A123V3701105	Old Not Worth Investing \$

Surplus Items June 2020

August 27, 2020

PLATE	NBPS #	YEAR	MAKE	VIN #	REASON
M570715		1995	Jeep- Grand Cher	1J4GZ58SOSC757497	Old Not Worth Investing \$
M83-708		1997	GMC- Dump Truck	1GDJ7H1J4VJ520608	Old Not Worth Investing \$
No Plate		?	Toro Rider Mower	Model #73545/ Serial #8900155	Old Not Worth Investing \$

FACE COVERINGS

The New Bedford Public Schools is committed to providing a safe environment as schools reopen during the COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance from the Center for Disease Control (CDC), the Department of Elementary and Secondary Education (DESE) and the Massachusetts Department of Public Health (DPH), the following requirements are in place until further notice.

A face covering that covers the nose and mouth must be worn by all individuals in school buildings, on school grounds and on school transportation, even when social distancing is observed. ~~Exempted from this policy are students in Grade 1 and below.~~

Individuals may be excused from the requirement for the following list of reasons, per CDC guidance:

The individual:

- has trouble breathing;
- is unconscious;
- is incapacitated;
- cannot remove the mask or face covering without assistance.

In addition, masks or face coverings will not be required for anyone who has a medical, behavioral or other challenge making it unsafe to wear a face mask or face covering. A written note from a physician is required for a requested exemption. Parents may not excuse their child from the face mask requirement by signing a waiver.

Additionally, face masks or face coverings will not be required when appropriate social distancing is enforced:

- during mask breaks;
- while eating or drinking;
- during physical education classes;
- while outside.

Exceptions to this policy under certain circumstances, such as for students with medical, behavioral or other challenges who are unable to wear masks, must be approved by the building principal in consultation with the school nurse or local Board of Health. Face shields or physical barriers may provide an alternative in some instances.

A student's mask or face covering is to be provided by the student's family. Staff members are responsible for providing their own face coverings. However, the district will supply disposable face covering for individuals who arrive at a building, or board school transportation, without one.

If students are in violation of this policy, the building principal will consult with the parent/guardians to determine whether an exception is appropriate, or the student may be removed from the school building for in-person learning until such time as they can comply with the requirement or the requirement is lifted.

Violations of this policy by staff will be handled in the same manner as other violations of School Committee policy.

Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

LEGAL REF.: Commonwealth of Massachusetts, COVID-19 Order No. 31 -
<https://www.mass.gov/doc/may-1-2020-masks-and-face-coverings/download>

REFS.: Center for Disease Control and Prevention – Considerations for Wearing Masks -
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>
Massachusetts Department of Elementary and Secondary Education – Reopening Guidelines - <http://www.doe.mass.edu/covid19/>
Commonwealth of Massachusetts – Mask Up MA! –
<https://www.mass.gov/news/mask-up-ma>

SOURCE: MASC – August 2020

POLICY ON COVID-RELATED ISSUES

The School Committee takes note of the COVID-19 emergency; resulting disruption of the traditional school day and year; growing concerns of students, families and the community; and the growing number of issues that will affect public education.

Therefore, the school committee establishes an emergency, interim policy to:

- promote public safety and safety of students and faculty,
- maintain to the extent possible the high and efficient level of educational services,
- ensure support for students in general and in particular for those at highest risk educationally as well as those at social and economic risk, and
- comply with the emergency orders of the governor and adhere to the extent possible, to the guidance of the Department of Elementary and Secondary Education and other agencies of state and federal government and expedite the safest strategy for returning students to school.

The school committee will approve the final plan submitted to DESE which will outline its strategy for returning students to school and will, in collaboration with the superintendent, make such modifications to the “back to school plan,” and district policy, and will authorize the superintendent to suspend, revise or create protocols to facilitate the safe return to school.

The superintendent will designate the appropriate staff members to oversee the safe administration of COVID-related policies during the period of the pandemic emergency and shall make such recommendations to the school committee as needed.

The school committee will authorize the superintendent to act expeditiously in executing the “back to school” plan in accordance with current law and regulation and will, where noted, authorize the superintendent to suspend, revise, or recommend policies, rules and protocols as needed to serve the best interests and safety of students, their families, and the community.

The “back to school” plan shall constitute the policy of the school district during the pandemic emergency, and the superintendent shall exercise the authority provided in law to carry out the plan as needed.

- General district goals affected by the pandemic.

The superintendent, with the advice and consent of the school committee, may suspend or modify individual district policies to address the COVID-19 emergency as declared by the governor. Such suspension of policy shall expire upon the end of the emergency as declared by the governor.

The goal of emergency pandemic policies shall be to:

- ensure the safety and health of students, faculty, staff, and all persons who may come in contact with them;

- provide the most effective educational services as possible to students under the circumstances;
 - authorize changes to operating protocols as needed to open and operate schools effectively from various venues or platforms;
 - conduct the district business and operational functions of the district as efficiently as possible;
 - allow the superintendent and staff to act quickly to carry out a “back to school” plan and,
 - facilitate the re-establishment of a safe and productive school day and year.
- Student assignment to schools (File JCA)

Subject to the guidance from the Department of Elementary and Secondary Education, the superintendent may suspend or revise the assignment of students to schools, including the assignment of new students for such a period as the emergency declaration is in force.

- School calendar (File IC/ICA)

Subject to the guidance from the Department of Elementary and Secondary Education and the provisions of collective bargaining agreements, the superintendent may suspend or revise the school calendar with the approval of the school committee.

- Class size (File IIB)

In order to maintain healthy, safe, and effective classrooms, the superintendent may suspend district policy on class size, subject to the provisions of the collective bargaining agreements where applicable.

- Attendance (File JH)

Subject to operative law and regulations, suspend, modify or adapt policies related to student attendance including the link between and absences when appropriate, (including the link between attendance and grades), chronic absence policies, and accommodations for students requiring special placements

- Time on learning (File IC/ICA and ID)

Subject to the guidance from the Department of Elementary and Secondary Education and the provisions of collective bargaining agreements, the superintendent may suspend or amend requirements for time on learning for the duration of the COVID pandemic.

- Grading and retention (File IKE)

In accordance with guidance from the Department of Elementary and Secondary Education, the superintendent may propose, subject to the approval of the school committee, modifications to the policy of the district for grading and retention of students.

- Local graduation requirements (File IKF)

In accordance with guidance from the Department of Elementary and Secondary Education and modifications to current regulation or law, the superintendent may propose, subject to the

approval of the school committee, modifications to the policy of the district regarding graduation requirements. DUPLICATE STATEMENT IN SPECIAL EDUCATION

- Special education (File IHB, IHBA, IHBA, IHBF)

The superintendent and school committee should be mindful that attainment of a high school diploma may render certain students ineligible for further services.

- Discipline and Suspension/Expulsion with home schooling rights (File JIC, JK)

The “back to school” plan recommended by the superintendent and subject to the approval of the school committee shall contain protocols for serving students who are disciplined or suspended during the pandemic emergency.

Further, the superintendent shall provide in these “back to school” plans provisions for students were disciplined or suspended or who may elect to remain at home under the provisions of the policies related to home schooling, or who may elect remote learning in the interests of safety or health concerns.

- Exemptions for particular groups of students (i.e., use of masks for youngest children, high risk students) (File JL)

The superintendent shall provide protocols to principals and teachers regarding students who may require special exemptions from health and safety standards during the pandemic emergency. Such protocols may address exemption for utilizing support animals.

- Job descriptions (File GCA)

The superintendent may revise job descriptions for district staff, considering the provisions of current collective bargaining agreements, in order to secure the safety and health of students and staff, establish effective communications between school and community, maintain facilities, transport students as needed, provide food services, and acquire necessary materials to operate schools safely and securely during the pandemic. The superintendent will inform the school committee of any such changes. Any changes to job descriptions shall expire at the end of the declared emergency situation.

- STUDENTS AT RISK (JIE, JL, JLC, JLCC)

During the COVID pandemic, the superintendent or principal of a school may revise or suspend provisions of policy to facilitate the education of students at risk or with special physical needs or their family caregivers, including, but not limited to caring for or educating students with disabilities, illness, pregnancy, childrearing responsibilities, or special education needs consistent with law and regulation.

- Privacy of Students. (File JRA)

During the pandemic, the rights to privacy held by students and their families shall not be abridged by the public schools. Such rights extend to the confidentiality of student academic records, health data, economic status, and other such information as may be considered confidential by law.

Massachusetts law prohibits the recording of individuals without their permission. Similarly, students may not be recorded in classrooms by audio, visual, or remote means without the permission of parents or, if of age, by individual students. During periods of remote learning, the privacy of students participating in on-line classes shall not be violated by recording them without appropriate permissions.

- Pivoting back to remote learning, or back to in-school instruction

The superintendent shall incorporate into the “back to school” plan protocols for modifying these plans including addressing the needs of students who may require reversion from in-school to remote learning modalities because of the pandemic emergency.

- Home schooling File IHBG (temporary), home-bound instruction File IHBF (e.g., students with physical disabilities) and remote instruction for students in quarantine

The “back to school” plan shall provide for students who are temporarily homebound due to illness, quarantine, or disability

- Public Safety Officers, including the school resource officer (MOA with the local police.)

Subject to current law or regulation, the superintendent shall report to the school committee of any change in status of the school resource officer. (If the district eliminates visitors to school during the school day, the SRO may be impacted.)

- Eligibility for participation in extra-curricular activities, including sports (File JJ)

Subject to law, regulation and standards established by the appropriate and legitimate regulatory body, the superintendent may propose changes to district protocols for participation in extracurricular activities including sports subject to the rules established by the Massachusetts Interscholastic Athletic Association.

- Attendance vs. participation in events (File JH and Student/Athletic Handbooks)

Subject to law, regulation or emergency declaration, the superintendent may propose protocols or modifications or suspensions of district policies regarding attendance by students or the public in school events including, but not limited to assemblies, sports events, large gatherings, or other programs.

- Visitors in schools and buildings (File KI)

Subject to current emergency declarations, the superintendent may propose suspension or modification to district policies regarding visitors to school buildings during the school day and after school hours.

- Illness and contact tracing (File JLCC)

Subject to the provisions of the “back to school” plan, the superintendent may establish protocols for tracking student contacts as a means of locating others from whom students may contract or expose other persons to the CORVID-19. Such protocols will be consistent with law and regulation and be consistent with standards to protect the privacy of students, their families, and other persons.

- Transportation and busing (File EEA, EEAA, EEAE, EEAG)

Subject to current law and regulation, the superintendent may suspend or modify policies related to the transportation of students by the school district. Legal requirements relating to IEP's that contain transportation for students shall not be altered without the appropriate family consent. These modifications shall be consistent with the district "back to school" plan.

- Operations and plant maintenance (File EC, ECA)

Subject to the provisions of law, regulation and collective bargaining agreements, the superintendent may suspend or amend current policy to ensure the efficient operation of business functions and maintenance of school buildings and other such offices as the district maintains.

SOURCE: MASC - July 2020

