



**NEW BEDFORD PUBLIC SCHOOLS**  
PAUL RODRIGUES ADMINISTRATION BUILDING  
455 COUNTY STREET  
NEW BEDFORD, MASSACHUSETTS 02740  
[www.newbedfordschools.org](http://www.newbedfordschools.org)

(508) 997-4511

**THOMAS ANDERSON**  
SUPERINTENDENT

**DT:** November 25, 2020

**TO:** All Staff

**FR:** Office of Human Capital Services

**RE: COVID RELATED INQUIRES – THANKSGIVING BREAK**

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Thank you all for your continued dedication to the students and families of New Bedford. We recognize that you may have inquiries regarding COVID related absences over the Thanksgiving break. To address these concerns in a timely manner, the HCS office will have limited hours on Friday, November 26, 2020 through Sunday, November 29, 2020. If you have any questions regarding your ability to report to work due to a COVID related reason, please immediately email both Heather Emsley [hemsley@newbedfordschools.org](mailto:hemsley@newbedfordschools.org) and Maria Marcucilli at [mmmarcucilli@newbedfordschools.org](mailto:mmmarcucilli@newbedfordschools.org).

Staff should NOT report to work and immediately contact HCS should they or a member of their household experience [COVID-19 like symptoms](#) or are a close contact to a known COVID-19 positive person.

The [Massachusetts Travel Order](#) is in effect as well as the New Bedford Public Schools which include:

<b>Notification Requirements</b>	Staff are required to notify their Principal and the Office of Human Capital Services of any plans to travel to a non-lower-risk state, and their plans for returning to work.
<b>Return to Work Requirements</b>	Staff members are not permitted to return to in-person work until proof of a negative PCR test is received by the Office of human Capital Services. Staff may be required to work remotely while awaiting test results.

We wish you all the best for an enjoyable Holiday, and thank you for doing your part to help keep each other safe.

*The New Bedford Public Schools do not discriminate on the basis of age, gender, race, color, religion, ethnicity, national origin, disability, sexual orientation, ancestry, homelessness, gender identity, gender expression or immigration status.*

